



MEMORANDUM

TO: Board of Trustees

FROM: Brian Kracke/Code Enforcement Officer & Permit Technician, Administration

DATE: 07/28/2025

Continuance:

This serves as a continuation of the discussion initiated at the July 14, 2025, Board of Trustees meeting concerning the proposed allowance of camping on designated public and private property within the municipal limits of the Town of Grand Lake in conjunction with the Colorado Headwaters Music Festival, scheduled for July 9-12, 2026. At the aforementioned meeting, the Board of Trustees requested detailed information regarding said camping provisions: number of camping spaces and locations, attached.

SUBJECT: Special Use Permit & Special Event Permit approval needed for: Camping, Parking and Noise Ordinances for the Colorado Headwater Festival, July 9-12, 2026.

Purpose:

This memo provides an overview of two key municipal code variances needed to be approved for the Colorado Headwaters Festival to be held on July 9-12, 2026, specifically regarding camping & parking on public property and unnecessary noise variances, for the Board of Trustees' information and consideration.

Background:

The following ordinances were enacted to maintain public order and ensure the well-being of residents and visitors within the Town of Grand Lake.

- Yarmony Music LLC is requesting a variance to the Town of Grand Lake Municipal code (7-6-15), allowing the festival attendees to camp on public & private spaces:
 - The Trinity Church in the Pines, 604 Lake Ave., horse pasture south-east of the church – Approved by Pastor David Heil
 - The Grand Lake Rec Center baseball field/playground, 610 Center Dr., needs BOT approval
- Yarmony Music LLC is requesting a variance to the Town of Grand Lake Municipal code (7-10-2), allowing the festival attendees to park on public & private spaces:
 - On street parking throughout town
 - RV parking - 1128 Park Ave. – Park Ave./Handcock St.
 - Water Tank - County Rd. 663 – North Inlet Trail Head

Summary of Municipal Codes:

7-6-15 - Camping on Public Property Prohibited.



It shall be unlawful for any person to camp or to sleep overnight in a vehicle on any public right-of-way or any property owned or leased by the Town unless such right-of-way or property has been specifically designated and posted by the Town for overnight camping. The Board of Trustees or Mayor may designate property to be used for temporary camping for events that have obtained a Special Use Permit for that event.

- **7-10-2 - Parking on Public Right-of-Way.**

No owner or operator of a vehicle shall permit such vehicle to remain parked on the public right-of-way for a continuous period of greater than seventy-two (72) hours, regardless of whether the vehicle is operable or inoperable, licensed or unlicensed.

Baseball Camping

GA Camping
100 people total
40 vehicles
1.1 acres total area
~470 sq feet per person

3 bathrooms
1 ADA bathroom

No fires
No amplified music
No stakes used on the field
No parking on field

S - Security
W - Water station
B - Bathrooms

 Shuttle pickup & drop off





Recommendations for Board Action:

- That a motion be introduced and adopted to approve in their entirety all variance requests as submitted by Yarmony Music in relation to the Colorado Headwaters Festival.
- That a motion be introduced and adopted to approve the variance requests submitted by Yarmony Music in relation to the Colorado Headwaters Festival, contingent upon the fulfillment of the conditions as determined by the Board.