



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** Regular Meeting **MEETING DATE:** June 15, 2021  
**FROM:** Erin West, City Clerk  
**SUBJECT:** City Council approval of Resolution No. R-09-2021, a Resolution canceling the regularly scheduled meetings of the Green Cove Springs City Council for November 16, 2021 and December 21, 2021. *Erin West*

### BACKGROUND

The City Council Rules of Procedures were effective March 6, 2018. Section 2 Regular Meetings states:

#### **RULE 2** **REGULAR MEETINGS**

As noted in City Charter Section 2.10 (a), the City Council shall hold regular meetings on the first and third Tuesdays of each month commencing at 7:00 p.m. From time to time, regular meetings may be adjusted by Resolution of the City Council to accommodate a holiday schedule, except that: (a) When a regular meeting day shall fall on a Legal Holiday, the regular meeting shall be held on the following day at the same time and place, (b) In July, there shall be only one regular meeting to be held on the third Tuesday of the month commencing at 7:00 p.m., (c) In November, there shall be only one regular meeting to be held on the first Tuesday of the month commencing at 7:00 p.m., and (d) In December, there shall be only one regular meeting to be held on the first Tuesday of the month commencing at 7:00 p.m. Meetings shall also be rescheduled to accommodate Elections as scheduled by the Clay County Supervisor of Elections. The news media shall be notified and appropriate notice shall be posted at City Hall and on the City's website.

### FISCAL IMPACT

### RECOMMENDATION

Approve Resolution No. R-09-2021, a Resolution canceling the regularly scheduled meetings of the Green Cove Springs City Council for November 16, 2021 and December 21, 2021.