



FOR OFFICE USE ONLY	
P Z File #	<u>FLUS-21-001</u>
Application Fee:	<u>750 + 75</u>
Filing Date:	<u>4/26/21</u> Acceptance Date: _____
Review Date:	SRDT _____ P & Z _____ CC _____

Small Scale Future Land Use Map Amendment Application

A. PROJECT

- Project Name: Phase I - Proposed Office Building
- Address of Subject Property: 3 West Street
- Parcel ID Number(s): 38-06-26-017018-003-00
- Existing Use of Property: Vacant
- Future Land Use Map Designation: RMD
- Existing Zoning Designation: R-2
- Proposed Future Land Use Map Designation: RPO
- Acreage (must be 10 acres or less): 0.454

B. APPLICANT

- Applicant's Status Owner (title holder) Agent
- Name of Applicant(s) or Contact Person(s): Carolyn Edwards Title: Exec Dir
 Company (if applicable): Clay County Habitat for Humanity, Inc.
 Mailing address: 1717 Blanding Boulevard
 City: Middleburg State: Florida ZIP: 32068
 Telephone: () 904 282-7590 FAX: () _____ e-mail: admin@clayhabitat.org
- If the applicant is agent for the property owner*
 Name of Owner (title holder): N/A
 Mailing address: _____
 City: _____ State: _____ ZIP: _____
 Telephone: () _____ FAX: () _____ e-mail: _____

* Must provide executed Property Owner Affidavit authorizing the agent to act on behalf of the property owner.

C. ADDITIONAL INFORMATION

- Is there any additional contact for sale of, or options to purchase, the subject property?
 Yes No If yes, list names of all parties involved:
 If yes, is the contract/option contingent or absolute?
 Contingent Absolute

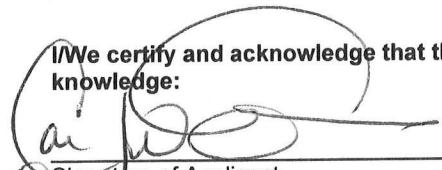
D. ATTACHMENTS

1. Statement of proposed change, including a map showing the proposed Future Land Use Map change and Future Land Use Map designations on surrounding properties
2. A map showing the zoning designations on surrounding properties
3. A current aerial map (Maybe obtained from the Clay County Property Appraiser.)
4. Plat of the property (Maybe obtained from the Clay County Property Appraiser.)
5. Legal description with tax parcel number.
6. Boundary survey
7. Warranty Deed or the other proof of ownership
8. Fee.
 - a. \$750
 - b. All applications are subject 10% administrative fee and must pay the cost of postage, signs, advertisements and the fee for any outside consultants.

No application shall be accepted for processing until the required application fee is paid in full by the applicant. Any fees necessary for technical review or additional reviews of the application by a consultant will be billed to the applicant at the rate of the reviewing entity. The invoice shall be paid in full prior to any action of any kind on the development application.

All 8 attachments are required for a complete application. A completeness review of the application will be conducted within five (5) business days of receipt. If the application is determined to be incomplete, the application will be returned to the applicant.

I/We certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge:

<p> _____ Signature of Applicant</p> <p><u>Carlyn Edwards, Exec. Dir.</u> _____ Typed or printed name and title of applicant</p> <p><u>April 20, 2021</u> _____ Date</p> <p>State of <u>Florida</u> County of <u>Clay</u></p>	<p>_____ Signature of Co-applicant</p> <p>_____ Typed or printed name of co-applicant</p> <p>_____ Date</p>
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The foregoing application is acknowledged before me this 20th day of April, 2021, by Carlyn Edwards, who is/are personally known to me, or who has/have produced WA as identification.

NOTARY SEAL



Heather J. Stamps
 Signature of Notary Public, State of Florida
Heather J. Stamps

exp. 07/04/2021