



City of Green Cove Springs

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MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: July 12, 2023
Subject: Monthly Planning, Code Enforcement and Building Report for June, 2023

PLANNING

In June, three new business license was issued and two were renewed:

1. **Stellar Marine Services LLC**
2. **Powerhouse Towing LLC**
3. **Under Your Skin Tattoos**

Total Business Tax Revenue for **June** were **\$270.00**.

During the month of June:

- The Comprehensive Plan amendment regarding the Mobility Ordinance was adopted
- The Mobility fee amendment to the Land Development Regulations was adopted
- The rezoning for 1.33 acres located at US 17, just north of SR 16 was adopted
- The CRA Trust Fund was adopted.
- The bid for the Downtown Form Based Code was awarded to Inspire Placemaking Collective
- Began or continued reviewing the following site development plans:
 - **Knight Center Office Building** on Orange Avenue
 - **Energy Cove Warehouse** on Energy Cove Avenue
 - **Rookery Amenity Center**
- Landscape Ordinance Revisions (ongoing)
- Completed **23 lien search requests**, and **2 permit applications**.
- Revenues for Planning related fees for **June** were **\$4,820.85**.

CODE ENFORCEMENT

In June, there were forty-six new enforcement complaints filed. Voluntary compliance was achieved for eight of the cases resulting in case closure. For Fiscal Year 2022-2023, Code Enforcement has collected \$10,686.49 in Code Enforcement fines.

Month of June courtesy notice of violation/notice of violation.

- 8 of 46 courtesy notices of violation/notice of violation complied which led to 17% compliance.

- 3 of 14 notices of violation voluntary compliance was achieved resulting in case closure.
- 9 notices of violation from previous months compliance was achieved resulting in case closure
- 4 courtesy notices of violation from previous months compliance was achieved resulting in closure.
- One thousand eleven dollars and forty-nine cents collected for lien fines.

BUILDING

Building permit activity increased from May to June. The total number of building permits issued in June was 67 compared to 58 in May. Permit activity for June 2023 decreased by 6% from June 2022.

Revenues for Building related fees for June was \$13,949.

June 2023 PERMIT SUMMARY	
RESIDENTIAL NEW	2
COMMERCIAL NEW	0
RESIDENTIAL ADDITION	5
COMMERCIAL ADDITION	2
RESIDENTIAL REMODEL / IMPROVEMENT	4
COMMERCIAL REMODEL / IMPROVEMENT	1
DEMOLITION	0
SIGNS	2
POOLS	0
RE-ROOFING	22
FENCES	6
MECHANICAL / ELECTRICAL / PLUMBING	23
OTHER PERMITS	0
TOTAL PERMITS ISSUED	67

