



GREEN COVE SPRINGS POLICE DEPARTMENT
Application for Off-Duty Service



This application is required to engage the off-duty services of police officers for public safety, health and welfare services in addition to those already provided to the public. It is understood that this is a non-binding agreement. A minimum of 10 days-notice should be given when requesting services. The Green Cove Springs Police Department may cancel this service without advance notice or cause at any time. The Green Cove Springs Police Department will attempt to place officers during the requested dates and hours. Because of emergencies, inability to find a police officer to work this request, may not be filled when requested. The Green Cove Springs Police Department will not permit an officer to work in the capacity of "bouncer" at a bar or other establishment where liquor is served. There is a three (3) hour minimum for all off-duty employment. A supervisor may or may not be required and will be determined on an individual basis. Details that are canceled with less than 24 hours' notice will be subject to a 3-hour payment. Details canceled more than 24 hours prior will not be billed.

Rate per hour:	Officer	\$50.00
	Supervisor	\$54.00

Scheduling fee rate \$25.00 is assessed for the following conditions:

Detail over 5 days/month:

Detail requires more than 10 officers/month:

The Green Cove Springs Police Department reserves the right to negotiate a scheduling fee

Business Name: Michael Kirwan
Campaign for Congress Fax Number: _____

Applicant: Michael Kirwan Phone Number: 904-608-0624

Address of Event: Spring Park, Green Cove Springs

Mailing Address: P.O. Box 380027 Jacksonville, FL 32205

Contact Person at Event: Michael Kirwan Phone Number: 904-608-0624

Type of Event: Concert / Performance / Speech

Will alcohol be served at the event? No - alcohol sold by licensed food truck Number of expected participants: 400

What are the officer(s) duties: Presence / Security

Do you require a uniformed officer? 40 How many? _____

Starting Date: 2/27/26 Ending Date: 2/27/26

Starting Time: 6pm Ending Time: 9pm

Other Comments: _____

Applicant Signature: Michael Kirwan Date: 1/24/26

Official Use Only

Approval: Yes No By: _____ Date: _____

Notes/Comments: _____