



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council **MEETING DATE:** February 3, 2026  
**FROM:** Kimberly Thomas, Executive Assistant  
**SUBJECT:** Review and approval of a street closure request and fee waiver request for a Major Event, 2026 3<sup>rd</sup> Saturday, Market in the Park. *Kimberly Thomas*

### BACKGROUND

The GCS Business League organizers have applied for a major special event, the 2026 3<sup>rd</sup> Saturday, Market in the Park, to be held every third Saturday from January through December (excluding July and August) from 10am to 2pm in the parking lots around City Hall and on Magnolia Avenue between Spring and Walnut, providing a variety of 50-60 vendors.

As a co-sponsored event, the following is requested from the City for the event:

- Waiver of banner fee - \$50
- Waiver of permit fee - \$50
- Barricades for road closures
- Closure of Magnolia Avenue between Spring and Walnut

\*See attached map showing where barricades are requested –

### FISCAL IMPACT

Barricades are set out during regular working hours adding no cost.

Event organizers will pay for an officer for each date.

### RECOMMENDATION

Approve waiving the fees shown above and the temporary road closures as shown on the attached map for the 2026 3<sup>rd</sup> Saturday, Market in the Park.