



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council **MEETING DATE:** September 1st, 2026  
**FROM:** Greg Bauer, Acting Public Works Director  
**SUBJECT:** Approval of Change Order #2, Clay Street Stormwater Improvements to Jax Utilities Management in the total amount of \$16,452.20. *Greg Bauer*

### BACKGROUND

On the 12/19/23 Regular Session, The City Council passed Resolution No. R-26-2023, authorizing the City to borrow an amount not to exceed \$8,560,000.00 to finance the acquisition and construction of certain improvements to the City's Stormwater utility.

The Clay Street Stormwater Improvements project includes the construction of a new stormwater collection system and restoration of impacted surfaces within the project limits. Work generally consists of furnishing all labor, materials, equipment, and incidentals necessary to perform the following:

- Install approximately 1,500 linear feet (LF) of stormwater pipe, including required trenching, bedding, backfill, and compaction.
- Construct approximately 25 stormwater inlets and associated structures, connections, and appurtenances.
- Perform utility adjustments/relocations as required to accommodate the proposed stormwater improvements, including coordination with the City of Green Cove Springs.
- Replace/construct curbing as needed within disturbed areas.
- Perform driveway restoration/reconstruction where affected by construction activities.
- Complete roadway restoration, including patching and surface restoration to match existing conditions and standards.
- Perform right-of-way (ROW) restoration, including grading, stabilization, and restoration of disturbed areas.

The Project was advertised for bid on January 15th, 2026 and went through the formal bid process which closed on February 17th, 2026. Nine (9) bids were received. The contractors and bid amounts are in the agenda packet. The lowest responsive bid was received from Jax Utilities Management in the amount of \$1,495,195.89. City staff and the project engineer reviewed the bid results and recommended award of the project to Jax Utilities Management.

Final invoicing will be based on actual installed quantities.

The Engineer of Record (EOR) and City Staff have reviewed and verified quantities billed.

Presented to Council is Change Order #2 for approval in the amount of \$16,452.20.

City staff and the Engineer of Record have reviewed the proposed change order for the Clay Street Drainage Improvements Project and recommend its approval. The additional work is necessary because

the property owner at 900 Clay Street recently constructed a driveway in a location that does not match the survey information used during design.

As documented by NV5, the asphalt reconstruction limits adjacent to drainage structure S-10 must be shifted and expanded to preserve access to the property. The revised limits will also provide better access for City vacuum trucks used to maintain the stormwater infrastructure. The additional work includes Type B stabilization, optional base (Base Group 06), Superpave asphaltic concrete, and performance turf sod.

The total cost of Change Order #2 is \$16,452.20, representing approximately 1.10% of the original construction contract. Including approved Change Order #1, the cumulative change-order amount is \$90,080.94, or approximately 6.02% of the original contract. The revised construction contract amount will be \$1,585,276.83. NV5 has confirmed that Jax Utilities Management provided the unit costs, agreed to the quantities, and included all additional items necessary to complete the work.

Based on the Engineer of Record's recommendation and staff's review, the additional work is necessary to accommodate the changed driveway location, maintain property access, improve maintenance access, and provide a complete and durable roadway restoration. Approval of Change Order #2 is in the best interest of the City and will allow the project to proceed in accordance with its intended design and performance objectives.

#### FISCAL IMPACT

Stormwater Fund - 406-3036-5006307. The original construction contract is \$1,495,195.89. This project is included in the approved FY26 Stormwater CIP budget at \$2,316,732, funded by \$500,000 in SMU User Fees and \$1,816,732 in Stormwater Loan proceeds. Prior to bidding, Public Works staff worked with the engineer to value-engineer and refine the project scope, reducing the engineer's probable construction cost from \$2,316,732 to \$1,601,273. The bid was then approximately \$100,000 below the engineer's estimate. The project will be funded from existing project funding.

***Pay Application #1 - \$631,881.50***

***Change Order #1 - \$73,628.74***

***Change Order #2 - \$16,452.20***

***Revised Contract Amount - \$1,585,276.83***

***Remaining Project Budget - \$731,455.17***

#### RECOMMENDATION

Approval of Change Order #2 for the Clay Street Stormwater Improvements Project to Jax Utilities Management in the total amount of \$16,452.20.