



City of Green Cove Springs

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321 Walnut Street

Green Cove Springs, FL 32043
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MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: June 5, 2024
Subject: Monthly Planning, Code Enforcement and Building Report for May 2024

PLANNING

3 new business licenses were issued, and one business transferred ownership. New businesses are:

- Underground Diesel Performance Inc.
- Main Squeeze Lemonade (Food Truck)
- Dynamite Dogs (Food Truck)

Total Business Tax Revenue for **May** was **\$160.00**

During the month of May:

- Began or continued reviewing the following planning applications:
 - **US16/17 Map Amendment, Text Amendment and PUD Rezoning**
 - **Clay Habitat Palmer Street Re-Plat**
 - **Clay County Economic Development Building Special Exception & Site Plan**
 - **US16/US 17 Commerce PUD**
 - **Springs Church Special Exception**
 - **Rookery PUD Modification**
 - **Rookery US17 Rezoning Request**
 - **1689 Idlewild Minor Site Plan**
 - **Worth Metals Minor Site Plan**
 - **Shands Bridge Construction Trailer Minor Site Plan**
- The following applications were approved:
 - **Clay County Fire Station 20**
 - **Gustafson Park**
 - **Rookery CDD**
 - **River Oaks Site Plan and Rezoning Request**
- **16 lien search requests, and 6 new permit applications were submitted.**
- Revenues for Planning related fees for **May** were **\$8,2438.35**.

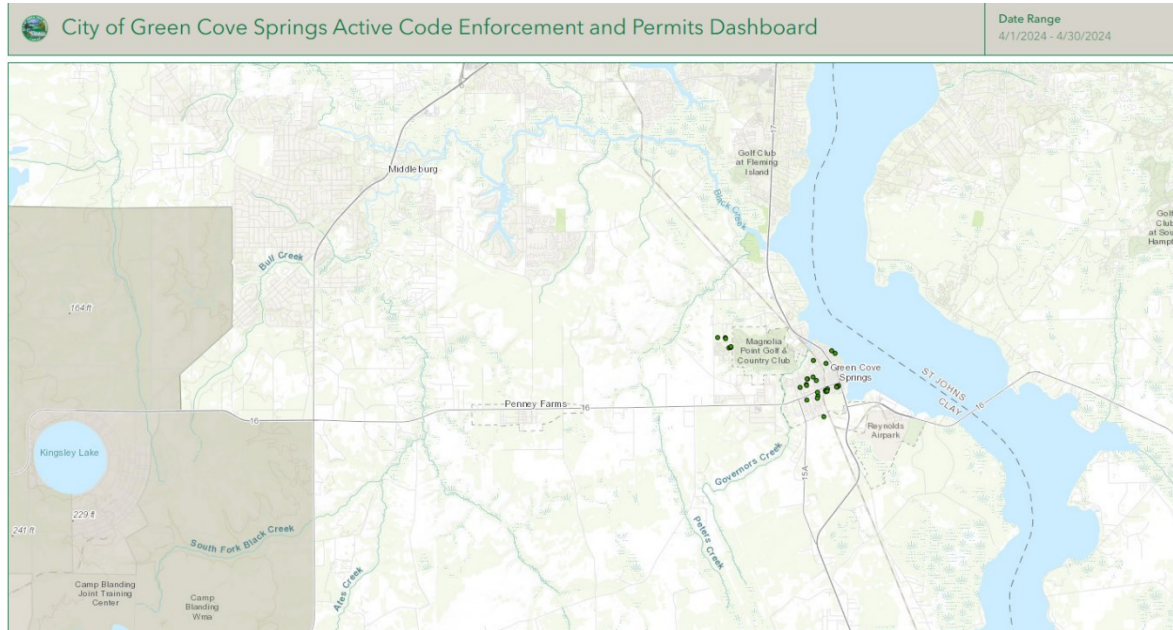
CODE ENFORCEMENT

In May, there were twenty one new enforcement complaints filed. Voluntary compliance was achieved for nine of the cases resulting in case closure. For Fiscal Year 2023-2024, Code Enforcement has collected \$14,180.56 in Code Enforcement fines.

Compliance for April courtesy notice of violation/notice of violations:

- 9 of 21 (42%) courtesy notices of violation/notice of violation were complied with.
- 1 of 13 (7%) notices of violation were voluntary complied with.
- 25 notices of violation from previous months compliance were achieved resulting in case closure.
- 12 courtesy notices of violation from previous months compliance were achieved resulting in closure.
- 219 cases courtesy notices of violation/notice of violation complied year to date.

New Code Enforcement Cases for May 2024



BUILDING

Building permit activity increased 66.67% from April to May. The total number of building permits issued in April was 51 compared to 85 in May. Permit activity for May 2024 increased by 46.55% from May 2023.

Revenues for Building related fees for May were \$13041.00.

MAY 2024 PERMIT SUMMARY	
RESIDENTIAL NEW	0
COMMERCIAL NEW	0
RESIDENTIAL ADDITION	11
COMMERCIAL ADDITION	0
RESIDENTIAL REMODEL / IMPROVEMENT	11
COMMERCIAL REMODEL / IMPROVEMENT	0
DEMOLITION	2
SIGNS	2
POOLS	3
RE-ROOFING	11
FENCES	4
MECHANICAL / ELECTRICAL / PLUMBING	32
OTHER PERMITS	9
TOTAL PERMITS ISSUED	85

