



City of Green Cove Springs

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MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: October 4, 2021
Subject: Monthly Planning, Code Enforcement and Building Report for September, 2021

PLANNING

In September, three businesses began operating in the City: Badcock Furniture (1435 S Orange Ave), Golf Car Services (1429/1431 S Orange Ave), and Intego Warranty (712-B Pine Ave). Total Business Tax Revenue for September was \$22,995.

During the month of September, Staff worked on:

- Future Land Use and Zoning amendments for property bounded by Bay Street, Magnolia Avenue, Cove Street, and Orange Avenue. Proposed future development of a mixed-use complex, including first floor commercial and second and third floor residential.
- Processed Business Tax Renewal payments.
- Comprehensive Plan 2045, reviewing GOPs with Staff.
- Received 3 submittals for RFP No 2021-10: Downtown/US 17 Parking Study, which are currently in review with the committee who will make a recommendation to Council.
- Released RFP No 2021-12: Downtown Master Plan as of October 7 – Interested parties must submit a proposal by October 28, 2021 at 2pm.
- Received resubmissions on two minor subdivisions, one on Roberts St and one on Houston St, which will result in the construction of a total of five single family homes upon completion.

Revenues for Planning related fees for September were \$4,419.00.

CODE ENFORCEMENT

In September there were 5 new Enforcement complaints filed. Voluntary compliance was achieved for 6 cases resulting in case closure. The City received \$80.00 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2020-2021, Code Enforcement has collected \$16,350.02 Code Enforcement fines.

BUILDING

Building permit activity decreased from August to September. The total number of building permits issued in September was 64 compared to 76 in August. Permit activity for September 2021 increased by 45.5% from September 2020.

Revenues for Building related fees for September were \$13,654.40.

2021 PERMIT SUMMARY	
NEW HOUSES	September
MAGNOLIA POINT:	0
MAGNOLIA WEST:	0
CORE CITY:	5
CONDOS:	0
COMMERCIAL ACTIVITY	September
BUILDING (NEW)	0
OTHER PERMIT ACTIVITY	September
ADDITION - COMMERCIAL	0
ADDITION - RESIDENTIAL	2
REMODEL - COMMERCIAL	0
REMODEL - RESIDENTIAL	7
SCREEN ROOMS:	0
SHIP PROGRAM:	0
SIGNS:	0
POOLS:	2
RE-ROOFING:	11
GARAGE/SHED:	0
OTHER PERMITS:	37
TOTAL PERMITS ISSUED	64

MONTHLY PERMIT ACTIVITY

