



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Regular Session **MEETING DATE:** April 2, 2024
FROM: Scott Schultz, Asst. Water Utilities Director
SUBJECT: City Council approval of funding in the amount of \$30,000.00 for Szokes Power to retrofit and install a used generator at the Reynolds Water Treatment Facility. *Scott Schultz*

BACKGROUND

The existing generator at the Reynolds WTF is permanently out of commission. In the event of a storm or other power outage the facility would not be available for service. The cost to remove the old generator, purchase and install a new generator and associated appurtenances is around \$100,000.00. Szokes Power, who is the city's preferred generator maintenance group, has a used generator that can be retrofitted utilizing the existing fuel tank, housing, and other parts / materials. The facility will be upgraded from 125 kilowatts to 200 kilowatts, enabling the retrofitted generator the ability to support future planned upgrades. The total cost for the retrofit generator is \$28,000.00. Staff is requesting an additional \$2,000.00 for any potential supplemental work that may be required.

The City's Purchasing Policies has an exception to the formal bid requirement for purchases over \$25,000 when: "Used goods, materials, supplies or equipment are an exception to the requirements of Chapter 4 and Chapter 5. The City may authorize the purchase of previously owned goods, materials, supplies or equipment whenever the same shall be offered for sale below the normal cost for the same or similar new or unused items and whenever said purchase shall be deemed by separate action of the City Council to be in the best interest of the City." Staff is requesting that City Council declare this purchase to be in the best interest of the City per this exception.

FISCAL IMPACT

\$30,000.00 to the Water Department capital budget

RECOMMENDATION

Approve funding in the amount of \$30,000.00 for Szokes Power to retrofit and install a used generator at the Reynolds Water Treatment Facility