



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

**TO:** City Council **MEETING DATE:** April 2, 2024  
**FROM:** Michael Daniels, AICP, Planning & Zoning Director  
**SUBJECT:** Review and approval of street closure requests and fee waiver requests for a Major Event, CalaVida Festival. *Michael Daniels*

### BACKGROUND

CalaVida is a regularly held music and arts festival in the City of Green Cove Springs, providing a variety of inclusive events and performances over multiple days. CalaVida will be held on Friday to Saturday, April 27-29.

Requested Road Closures		
Date	Location	Reason
Friday, April 26	Walnut Street from Magnolia Ave to St. Johns River	Dancing in the Street
Saturday, April 27	Walnut Street from Magnolia to St. Johns River	Artists in the Park, Authors in the Gazebo (after 12), Food Trucks

Requested City Facilities and Services	
Date	Request
Friday, April 28	<b>Services:</b> barricades. off-duty officer as required for road closure, small tent
Saturday, April 29	<b>Facilities:</b> Spring Park as a whole – Gazebo will be used for performers. Pool Pavilion will be used for authors. Grassy area will be used for artists. <b>Services:</b> barricades, off-duty officer as required for road closure. Public Works employee to open up, clean restrooms, and trash.

City Code Section 62-138 governs the serving of alcoholic beverages in City Parks. It is included behind this staff report for your reference.

The event organizer is requesting all fees be waived, including but not limited:

- Park / Facility reservation fees
- Event permitting fees (\$500)
- Off-duty officer fees

#### **FISCAL IMPACT**

N/A

#### **RECOMMENDATION**

Approve the temporary closure of Walnut Street as described in this report and waive the fees described in this report.