

CITY OF GREEN COVE SPRINGS CITY COUNCIL SPECIAL SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, DECEMBER 10, 2024 – 5:00 PM



MINUTES

Invocation & Pledge of Allegiance to the Flag – **Council Member Butler**

Roll Call

COUNCIL MEMBERS PRESENT: Mayor Steven Kelley, Vice Mayor Thomas Smith, Council Member Connie Butler, Council Member Ed Gaw, Council Member Matt Johnson

STAFF MEMBERS PRESENT: L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Kimberly Thomas, Executive Assistant, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

1. Mike Kelter 630 Myrtle Ave. GCS speaks to the Council about transparency and receiving alerts from CivicPlus when items are posted on the website.

COUNCIL BUSINESS

1. Staff is requesting for Council to review and approve the City Manager, Steve Kennedy's 2024 Performance Evaluation and set Goals and Objectives for the next evaluation period. **Dee Jones** Human Resources Director, Dee Jones speaks and explains the evaluation numbers and process. Ms. Jones advises the City Manager's overall average score from Council was a 4.8. Discussion between the Council and City Manager followed concerning goals and work plans for fiscal year 2025.
Mr. Kennedy thanks the Council for their support.
2. Ratify the City Manager contract. **Erin West**
City Clerk, Erin West advises when the Council previously extended the City Manager's contract in 2021, it was done for 5 years but there is verbiage in the contract stating it can only be extended in 3-year increments. Ms. West advises the 3 years have come and the contract needs extended for another 2 years.

Motion to extend the City Manager's contract for 2 years.

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Kelley, Council Member Butler, Council Member Gaw, Council Member Johnson

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 5:44 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Steven R. Kelley, Mayor

Attest:

Erin West, City Clerk