

CITY OF GREEN COVE SPRINGS PLANNING & ZONING BOARD MEETING

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, APRIL 25, 2023 – 5:00 PM



MINUTES

GENERAL INFORMATION

ANYONE WISHING TO ADDRESS THE PLANNING AND ZONING BOARD REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AVAILABLE AT THE CLERK'S DESK. SPEAKERS ARE RESPECTFULLY REQUESTED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THE PLANNING AND ZONING BOARD PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE, OR HEALTH CARE PROFESSIONALS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

THIS WILL BE AN IN-PERSON MEETING. PLEASE FOLLOW SOCIAL DISTANCING PROTOCOLS

ROLL CALL

BOARD MEMBERS PRESENT

Chairman Brian Cook, Vice Chairman Justin Hall, Board Member Josh Danley, Board Member Henrietta Francis, Board Member Richard Hobbs (arrived at 5:16p.m.)

APPROVAL OF MINUTES

Review and approval of the March 28, 2023 minutes.

Motion to approve the minutes from the March 28, 2023 Planning and Zoning Board meeting.

Motion made by Board Member Francis, Seconded by Vice Chairman Hall.

Voting Yea: Chairman Cook, Vice Chairman Hall, Board Member Danley, Board Member Francis

PUBLIC HEARINGS

1. Transportation Mobility Fee Ordinance, Ordinance O-11-2023
Development Services Director, Michael Daniels presents Ordinance No. O-11-2023.
Chairman Cook advises this is a good thing for the City and asks if the plan will be published to the public.
Mr. Daniels advises he will be working with the City PIO to publish to the public.
Mr. Cook asks Assistant City Manager, Mike Null if he has some plans for the money that will come in from this fee.
Assistant City Manager, Mike Null advises it will be used for projects listed in the CIP.
Chairman Cook opens the public hearing.
Following no public comment, Chairman Cook closes the public hearing.

Motion to recommend approval to City Council of Ordinance O-11-2023 regarding the City’s Mobility Fee Ordinance.

Motion made by Vice Chairman Hall, Seconded by Board Member Danley.

Voting Yea: Chairman Cook, Vice Chairman Hall, Board Member Danley, Board Member Francis, Board Member Hobbs

ACTION ITEMS

- 2. Request for approval of Walnut Street Roadway Plans and Parking lot between Palmetto Avenue and the St Johns

Development Services Director, Michael Daniels presents the Walnut Street Plans and Parking lot.

Chairman Cook asks about the bump outs on the streets and the timeline.

Assistant City Manager, Mike Null advises the bump outs will be at US17 and we are behind schedule due to engineering bids coming in over budget.

Discussion followed concerning the location of the parking lot, buffers with the parking lot, business being allowed to have outdoor seating, and the possible use of the lot at Walnut St. and St. Johns Ave.

Motion to recommend to City Council to approve the Walnut Street and parking lot improvement plan.

Motion made by Vice Chairman Hall, Seconded by Board Member Francis.

Voting Yea: Chairman Cook, Vice Chairman Hall, Board Member Danley, Board Member Francis, Board Member Hobbs

BOARD BUSINESS

BOARD DISCUSSION / COMMENTS

Josh Danley was appointed to the Form Based Code Committee.

STAFF COMMENTS

ADJOURNMENT

Meeting adjourned at 5:45 p.m.

NEXT MEETING: TUESDAY, May 23, 2023 AT 5:00PM

CITY OF GREEN COVE SPRINGS, FLORIDA

Brian Cook, Chairman

Attest:

Erin West, City Clerk