



# City of Green Cove Springs

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[www.greencovesprings.com](http://www.greencovesprings.com)

## MEMORANDUM

To: Steve Kennedy, City Manager  
From: Development Services Department  
Date: March 12, 2024  
Subject: Monthly Planning, Code Enforcement and Building Report for February 2024

### **PLANNING**

In February, one new business license was issued, 6 were renewed and there was 1 change of ownership.

- OnePlanet Solar Recycling LLC

Total Business Tax Revenue for **February** was **\$960**.

During the month of February:

- Began or continued reviewing the following planning applications:
  - **US16/17 Map Amendment and Text Amendment**
  - **Clay Habitat Palmer Street Re-Plat:**
  - **Operation Lifeline Subdivision**
  - **Clay County Economic Development Building**
  - **Clay County Fire Station 20**
  - **Owens Minor Subdivision**
  - **US16/US 17 Commerce PUD**
  - **Gustafson Park**
  - **Rookery CDD**
- The following applications were approved:
  - **Vineyard Transitional Center Site Development**
  - **Sunrise to Sunset Special Exception**
- **21 lien search requests, and 5 new permit applications were submitted.**
- Approved **2 special event applications.**
- Revenues for Planning related fees for **February** were **\$21,540**.

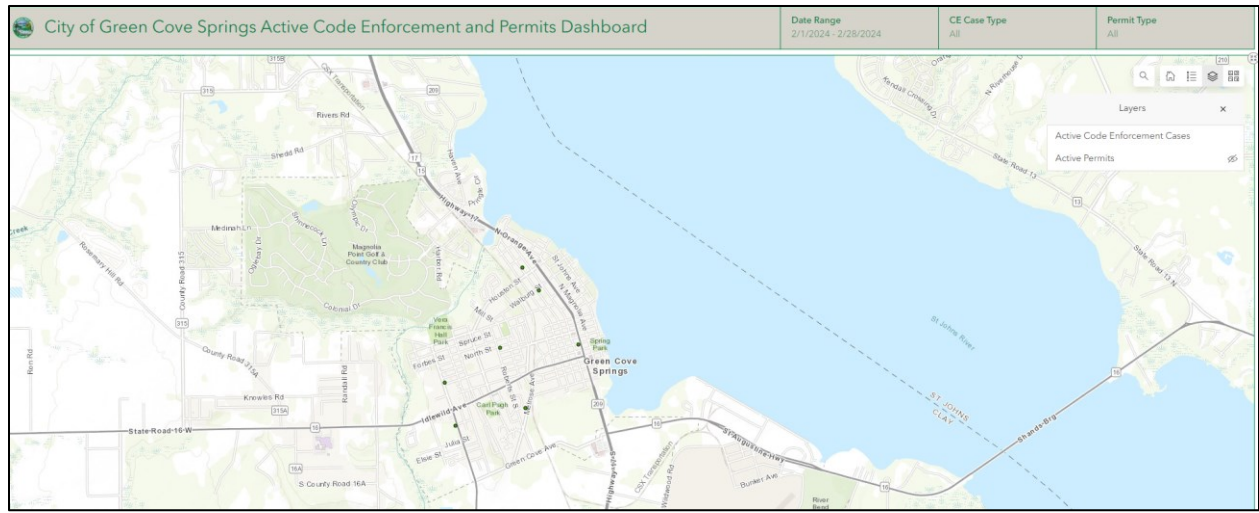
### **CODE ENFORCEMENT**

In February, there were forty-two new enforcement complaints filed. Voluntary compliance was achieved for twenty-two of the cases resulting in case closure. For Fiscal Year 2023-2024, Code Enforcement has collected \$8,805.56 in Code Enforcement fines.

Month of February courtesy notice of violation/notice of violation.

- 22 of 42 courtesy notices of violation/notice of violations were complied which led to 52% compliance.

- 14 of 33 notices of violation voluntary compliance were achieved resulting in case closure.
- 20 notices of violation from previous months compliance were achieved resulting in case closure.
- 5 courtesy notices of violation from previous months compliance were achieved resulting in closure.
- 107 cases courtesy notices of violation/notice of violation complied year to date.



## **BUILDING**

Building permit activity increased from January to February. The total number of building permits issued in January was 76 compared to 82 in February. Permit activity for February 2024 increased by 90.7% from February 2023.

Revenues for Building related fees for February were \$15,813.50.

<b>FEBRUARY 2024 PERMIT SUMMARY</b>	
<b>RESIDENTIAL NEW</b>	3
<b>COMMERCIAL NEW</b>	0
<b>RESIDENTIAL ADDITION</b>	6
<b>COMMERCIAL ADDITION</b>	0
<b>RESIDENTIAL REMODEL / IMPROVEMENT</b>	5
<b>COMMERCIAL REMODEL / IMPROVEMENT</b>	1
<b>DEMOLITION</b>	0
<b>SIGNS</b>	0
<b>POOLS</b>	2

RE-ROOFING	17
FENCES	14
MECHANICAL / ELECTRICAL / PLUMBING	31
OTHER PERMITS	3
<b>TOTAL PERMITS ISSUED</b>	<b>82</b>

