



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Regular Meeting **MEETING DATE:** September 2, 2025
FROM: Angel Alicea, Director of Information Technology
SUBJECT: City Council approval of IT Equipment Surplus

BACKGROUND

After a thorough review of our current inventory, we recommend that the following equipment be declared surplus and approved for disposal, recycling, or donation. See attachment for a complete inventory. The equipment is no longer required for operational needs, has reached the end of its useful life, or is outdated and cannot be effectively repurposed within our environment. Disposing, recycling, or donating this equipment will allow us to optimize storage, reduce maintenance costs, and support sustainability initiatives.

FISCAL IMPACT

Minimal Impact - Disposal

RECOMMENDATION

Approval to proceed with surplus processing in accordance to the city's policies and procedures, including environmentally responsible disposal or donation to eligible organizations.