City of Green Cove Springs - Comprehensive Plan Update

	March	April	May	June	July	August	September	October	November	December	January	February
Phase I - Kickoff and Data												
Kick off with Staff												
Task 1.2. Data Collection and Assessment												
Collect data from staff and other sources												
Analyze data												
Task 1.3. Project Website												
Produce Project Website												
Task 1.4. Advisory Workshop												
Prepare for Workshop												
Facilitate Workshop												
Task 1.5. Public Workshop												
Prepare for Worshop												
Facilitate Workshop												
Task 1.6. Existing Conditions - Update Data and Analysis												
Draft Data and Analysis												
Staff Review												
Phase II. Recommendations Matrix												
Develop Matrix												
Conference Call with Staff												
Staff Review of Matrix												
Phase III. Update GOPs												
Comprehensive Plan (GOPs)												
Staff / S&ME review												
Revisions based on staff / S&ME comments												
Task 3.1.1. Advisory Group Meeting												
Facilitate Meeting												
Task 3.1.2. Public Workshop/Open House												
Facilitate Open House												
Task 3.1.3. PZB												
Facilitate Meeting												
Task 3.1.4. City Council Meeting												
Facilitate Meeting												
Phase IV. Revision to Draft Plan												
Revise Plan												
Staff Review												
Phase V. Final Plan Adoption												
Task 5.1.1 Planning & Zoning Board Hearing												
Prepare for Hearing												
Attend Hearing												
Task 5.1.2. City Council (Transmittal Hearing)												
Prepare for Hearing												
Attend Transmittal Hearing												
DEO Review												
Task 5.2 Agency Comments												
Task 5.2.1 City Council (Workshop and Adoption Hearing)												
Workshop												
Prepare for Hearing												
Attend Adoption Hearing												
FINAL DOCUMENTS												