



# *City of Green Cove Springs*

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## **MEMORANDUM**

To: Steve Kennedy, City Manager

From: Development Services Department

Date: April 6, 2022

Subject: Monthly Planning, Code Enforcement and Building Report for March, 2022

### **PLANNING**

In March, no new business tax receipts were issued. Approximately three business came in to begin the application process, including: FastTrack Staffing, 5<sup>th</sup> & Paisley Boutique, and Intermissions Barbershop. Total Business Tax Revenue for the month was \$100.00.

During the month of March, Staff:

- Began or continued reviewing the following site development plans: **Dollar Tree Plaza** (to add two commercial outparcels, modify parking, and modify landscaping), and the **Prelude** (a mixed-use development with approximately 38 residential units, a restaurant, and eight retail/office spaces).
- For RFP No 2021-12: Downtown Master Plan – Finalized the downtown logo and received initial drafts of the Downtown Master Plan for review and commentary.
- Staff began working on a Finding of Necessity for the Downtown / US 17 Corridor / MLK Corridor.
- Completed 40 lien search requests, reviewed 13 permit applications, and continued to work on Future Land Use Map Amendments, a Rezoning, and a PUD Rezoning all related to 21.3 acres for the Rookery development and the proposed land swap. The Rookery applicants additionally resubmitted their Developers Agreement for continued review. Staff additionally received a new project known as Preserve at Green Cove Springs which includes a Voluntary Annexation, Future Land Use Amendment (from County Industrial to Mixed-Use) and a rezoning (From County's Light Industrial to Planned Unit Development). This is for a multi-family development.

Revenues for Planning related fees for March were \$4,776.80.

### **CODE ENFORCEMENT**

In March there were 2 new Enforcement complaints filed. Voluntary compliance was achieved for 7 cases resulting in case closure. The City received \$50 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2021-2022, Code Enforcement has collected \$45,605 Code Enforcement fines.

### **BUILDING**

Building permit activity increased from February to March. The total number of building permits issued in March was 87 compared to 73 in February. Permit activity for March 2022 increased by 55% from March 2021.

Revenues for Building related fees for March were \$60,832.94.

| 2022 PERMIT SUMMARY    |       |
|------------------------|-------|
| NEW HOUSES             | March |
| MAGNOLIA POINT:        | 0     |
| CORE CITY:             | 2     |
| CONDOS:                | 0     |
|                        |       |
| COMMERCIAL ACTIVITY    | March |
| BUILDING (NEW)         | 0     |
|                        |       |
| OTHER PERMIT ACTIVITY  | March |
| ADDITION - COMMERCIAL  | 1     |
| ADDITION - RESIDENTIAL | 2     |
| REMODEL - COMMERCIAL   | 1     |
| REMODEL - RESIDENTIAL  | 6     |
| SCREEN ROOMS:          | 0     |
| SHIP PROGRAM:          | 0     |
| SIGNS:                 | 0     |
| POOLS:                 | 2     |
| RE-ROOFING:            | 18    |
| GARAGE/SHED:           | 0     |
| OTHER PERMITS:         | 55    |
| TOTAL PERMITS ISSUED   | 87    |

## MONTHLY PERMIT ACTIVITY

