



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council **MEETING DATE:** November 18, 2025  
**FROM:** Lisa Walsh, AICP, Development Services Director  
**SUBJECT:** Review and approval of temporary street closure and application fee waivers for Santa's Christmas Village to be held in conjunction with the Christmas on Walnut Festival *Lisa Walsh*

### BACKGROUND

Aneita Shaw, on behalf of local business Essence of You, is requesting the temporary closure of a portion of Walnut Street from Palmetto St to Orange Ave, as shown on the attached map. The closure of this road will allow vendors to stage in the street as well as ensure pedestrian safety during the event. The event is scheduled for Saturday, December 6, from 10am to 9pm and will run in conjunction with the Christmas on Walnut Festival. The temporary road closure will not exceed event setup and breakdown times.

Once off-duty police officer will be hired by the applicant to serve the event and ensure safety.

Attachments:

1. Event Application
2. Event Layout
3. Event Flyer

### FISCAL IMPACT

Application fees totaling \$50 to Development Services would be waived.

### RECOMMENDATION

Approve the event, application fee waivers, and temporary street closures for Santa's Christmas Village on Walnut Street.