



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council **MEETING DATE:** November 18, 2025
FROM: Lisa Walsh, AICP, Development Services Director
SUBJECT: Review and approval of temporary street closures, application fee waivers, and a major event for a New Years Eve Festival and a Fireworks Display in Spring Park *Lisa Walsh*

BACKGROUND

Ryan Allen with North Florida Pyrotechnics is requesting the temporary closure of portions of Ferris Street, St. Johns Avenue, Spring Street, Magnolia Avenue, and Walnut Street, as shown on the attached map. The closure of these portions of roadway will allow for the festival to host food trucks in the roadways as well as managing the nearby parking lots and ensuring pedestrian safety during the event. The event is scheduled for Wednesday, December 31, from 6pm to 9pm. The temporary road closure will not exceed event setup and breakdown times.

The Clay County Fire Marshal's office has reviewed and approved the fireworks display application.

The applicant is requesting a waiver of permit fees in the amount of \$500 and a waiver of park rental fees of \$425.

In addition, they have requested the following un-budgeted costs:

- Extra Playground Lighting - \$822
- Port-o-lets - \$810
- Janitorial and other supplies - \$250
- PW overtime - \$1,000
- Police off-duty pay - \$4,520

This total un-budgeted request is approximately \$7,400.

Attachments:

1. Event Application
2. Event Layout (Spring Park)
3. Fireworks Barge Layout

FISCAL IMPACT

Application fees totaling \$500 to Development Services would be waived. Park Rental Fees in the amount of \$425 would be waived. Additional un-budgeted requested amount would be \$7,400 for a total of \$8,325.00

RECOMMENDATION

Subject to City Council direction

