



# City of Green Cove Springs

(904) 297-7500  
Florida Relay – Dial 7-1-1

321 Walnut Street

Green Cove Springs, FL 32043  
[www.greencovesprings.com](http://www.greencovesprings.com)

## MEMORANDUM

To: Steve Kennedy, City Manager  
From: Development Services Department  
Date: September 1, 2021  
Subject: Monthly Planning, Code Enforcement and Building Report for August, 2021

### **PLANNING**

In August, Eisman & Russo (professional office, engineer) received a business tax receipt for 1403 Idlewild Ave, Value Pound Store (retail store) received one for 1433 S Orange Avenue, Vetted Security Solutions (a satellite office for meetings) received one for 401 Bay St, and Woody's located at 1301 N Orange Ave St 103 change to a new owner, KHM Bar B Q LLC. Total Business Tax Revenue for August was \$760.

During the month of August, Staff worked on:

- Final readings for the Gustafson property, 016515-000-00, ordinances and mandated notice requirements for the annexation and future land use amendment.
- Mailed all Business Tax Renewals with instructions for online payment.
- Comprehensive Plan 2045, drafting GOPs.
- Planning & Zoning Board review of a Future Land Use Amendment and Rezoning application for a property which fronts Cooks Lane and is being proposed for a multi-family development.
- Two minor subdivisions, one on Roberts St and one on Houston St, which will result in the construction of a total of five single family homes upon completion.

Revenues for Planning related fees for August were \$2,583.80.

### **CODE ENFORCEMENT**

In August there were 5 new Enforcement complaints filed. Voluntary compliance was achieved for 4 cases resulting in case closure. The City received \$30.00 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2020-2021, Code Enforcement has collected \$16,270.02 Code Enforcement fines.

### **BUILDING**

Building permit activity decreased from July to August. The total number of building permits issued in August was 76 compared to 81 in July. Permit activity for August 2021 increased by 38.2% from August 2020.

Revenues for Building related fees for August were \$31,767.50.

<b>2021 PERMIT SUMMARY</b>	
<b>NEW HOUSES</b>	<b>August</b>
<b>MAGNOLIA POINT:</b>	0
<b>MAGNOLIA WEST:</b>	0
<b>CORE CITY:</b>	0
<b>CONDOS:</b>	0
<b>COMMERCIAL ACTIVITY</b>	<b>August</b>
<b>BUILDING (NEW)</b>	3
<b>OTHER PERMIT ACTIVITY</b>	<b>August</b>
<b>ADDITION - COMMERCIAL</b>	1
<b>ADDITION - RESIDENTIAL</b>	2
<b>REMODEL - COMMERCIAL</b>	2
<b>REMODEL - RESIDENTIAL</b>	0
<b>SCREEN ROOMS:</b>	0
<b>SHIP PROGRAM:</b>	0
<b>SIGNS:</b>	0
<b>POOLS:</b>	0
<b>RE-ROOFING:</b>	13
<b>GARAGE/SHED:</b>	0
<b>OTHER PERMITS:</b>	55
<b>TOTAL PERMITS ISSUED</b>	<b>76</b>

# MONTHLY PERMIT ACTIVITY

