



GREEN COVE SPRINGS POLICE DEPARTMENT
Application for Off-Duty Service



This application is required to engage the off-duty services of police officers for public safety, health and welfare services in addition to those already provided to the public. It is understood that this is a non-binding agreement. A minimum of 10 days notice should be given when requesting services. The Green Cove Springs Police Department may cancel this service without advance notice or cause at any time. The Green Cove Springs Police Department will attempt to place officers during the requested dates and hours. Because of emergencies, inability to find a police officer to work this request, may not be filled when requested. The Green Cove Springs Police Department will not permit an officer to work in the capacity of "bouncer" at a bar or other establishment where liquor is served. There is a three (3) hour minimum for all off-duty employment. A supervisor may or may not be required and will be determined on an individual basis.

Rate per hour: Officer \$30.00
 Supervisor \$35.00

Scheduling fee rate \$30.00 X the corresponding number of hours in the chart below:

<u>hours scheduled</u>	<u>hours paid</u>
1 hr - 12 hrs	= 0 hrs
13 hrs - 50 hrs	= 3 hrs
51 hrs - 75 hrs	= 5 hrs
76 hrs - 150 hrs	= 10hrs
151 hrs - up	= 15hrs

Business Name: City of GCS on behalf of CALAVIDA Fax Number: _____

Applicant: Kimberly Thomas Phone Number: _____

Address of Event: Spring Park

Mailing Address: _____

Contact Person At Event: Sandra Royal Phone Number: 208-1011

Type of Event: Arts and Music Festival

Will alcohol be served at the event? NO Number of expected participants: 2000+

* What are the officer(s) duties: Street Closures - Upon further Review, Spring Street will not be closed!

Do you require a uniformed officer? _____ How many? _____

Starting Date: _____ Ending Date: _____
 Starting Time: _____ Ending Time: _____ SEC MAP

Other Comments: _____

Applicant Signature: Kimberly Thomas Date: 9/1/21

Official Use Only

Law Enforcement Review: _____

Approval: Yes No By: _____ Date: _____

