



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

**TO:** City Council **MEETING DATE:** September 6, 2022  
**FROM:** Michael Daniels, AICP, Planning & Zoning Director  
**SUBJECT:** Review and approval of Trunk or Treat Major Special Event and temporary street closure of Melrose Avenue sponsored by the Green Cove Springs Police Department.

### BACKGROUND

Annual free community event with a scare tent, games, contests, candy give aways, and food trucks. Proposing to close Melrose Avenue for the event. Barriers for the closure are requested.

The event is scheduled for Saturday, October 29, 2022. Police presence shall be provided by GCSPD.

Requested Road Closure		
Date	Location	Reason
Saturday, October 29	Melrose Avenue from SR 16 to south of police station access driveway	Food Trucks / Fire Truck/ First Aid

As a result of this event being a city sponsored event, all fees are waived.

### FISCAL IMPACT

N/A

### RECOMMENDATION

Approve the temporary closure of Melrose Avenue as described in this report, and approve the major special event.