

**MINUTES OF THE APRIL 16, 2019 REGULAR SESSION  
GREEN COVE SPRINGS CITY COUNCIL**

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**Call to Order**

The regular session of the Green Cove Springs City Council was called to order Tuesday, April 16, 2019, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

**Invocation and Pledge of Allegiance to the Flag**

The invocation was given by Rev. Pernell, followed by the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call**

**COUNCIL MEMBERS PRESENT:**

Pamela J. Lewis  
B. Van Royal  
Roy M. Timberlake, Jr.  
Steven Kelley, Vice Mayor  
Constance W. Butler, Mayor

**STAFF MEMBERS PRESENT:**

L. J. Arnold, III, City Attorney  
Steve Kennedy, City Manager  
Kimberly Thomas, Interim City Clerk

**Mayor to call on members of the audience wishing to address  
the Council on matters not on the Agenda.**

Council recognized Ed Gaw 1 Elmore Street, Green Cove Springs, however he requested to wait until Public Hearing for O-08-2019 was addressed.

Council recognized book titled "Cracker Gothic" written by local author Wanda Duncan.

**AWARDS & RECOGNITION**

Proclamation - National Public Safety Telecommunicators Week

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK PROCLAMATION. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Council recognized new employees: Amanda Upton, Senior Police Secretary and Victoria McDaniel, Communications Officer

Council recognized the Employee of the 2nd Quarter: Sharon Vincent, Communications Officer

Council recognized the Retirement for Anna Marie Scott Green Cove Springs Police Department

Swearing in of New Officers: Bradford Camp, David Carpenter, Michael Crider, Ronnie Gann, David Hernandez, Christopher Ruoss, Tanasia Lovett-James, Erin Vineyard

## **PUBLIC HEARINGS**

1. Second and Final Reading of City Ordinance No. O-06-2019, an Ordinance amending Chapter 74 and creating Chapter 82 of the City Code or Ordinances pertaining to small wireless facilities in public rights-of-way. The Ordinance was read into the record by City Attorney Arnold.

Mr. Arnold reviewed verbiage the Council requested to be added to the proposed Ordinance.

Mayor Butler opened the Public Hearing. There being no further discussion the Public Hearing was closed.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE SECOND AND FINAL READING OF ORDINANCE NO. O-06-2019. THE MOTION WAS SECONDED BY VICE MAYOR KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Council Member Timberlake took a moment to thank Mr. Arnold and staff for changes made to Ordinance.

2. Second and Final Reading of City Ordinance No. O-08-2019, an Ordinance amending City Code Section 62-138(2) which allows the possession, consumption or serving of beer and wine at City sponsored events in Spring Park under limited conditions. The Ordinance was read into the record by City Attorney Arnold.

Mayor Butler opened the Public Hearing. There being no further discussion the Public Hearing was closed.

Mr. Gaw gave an update of how the first two Food Truck Friday dates of 2019 had exceeded expectations. Moving food trucks to Spring Street and adding officers had been Mr. Gaw stated that moving the food trucks to Springs Street and adding officers was a

great addition to the Event's success. Lt. Guzman confirmed how smooth and without incident the events had been. He did however mention a concern with citizens being unsure of the drinking zone on Walnut Street due to the placement of the signage.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE SECOND AND FINAL READING OF ORDINANCE NO. O-08-2019. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

### **CONSENT AGENDA**

1. City Council approval on minutes for Council Regular Session March 19, 2019.
2. City Council approval of street closures and waiver of rental fees for the 2019 Law Enforcement Memorial Ceremony on May 8, 2019 in Spring Park.
3. City Council approval of Memorandums of Understanding with Jim Craft and Kevin Craft for the 2019 Memorial Day RiverFest Celebration
4. City Council approval of Training Request for Lt. Guzman, Lt. Hines, Det. Patterson to attend Internal Affairs Investigation Training April 22, 2019 April 26, 2019.
5. City Council approval of utilization of the Police Department's Forfeiture Fund in support of the countywide distribution of the annual Safe & DrugFree Schools Calendar project sponsored by Clay Action Coalition Incorporated in the amount of \$300.00.
6. A Resolution in Support of the City's Application for Department of Transportation's Local Area Project (LAP) Certification and Funding for a sidewalk project along MLK JR., Boulevard from Palmetto Avenue to the Vera Francis Hall
7. City Council approval to use Synagro for wastewater residuals (sludge) dewatering under a piggyback contract with Pasco County in an amount not to exceed \$30,000 for the second half of Fiscal Year (FY) 2019.
8. City Council approval of, and authorization for the Mayor to execute, Amendment #1 to the FDEP SRF Loan # 100401 for the Design, Permitting and Sanitary Sewer Evaluation Survey (SSES) portion of the improvements to the City's wastewater & reclaimed water Capital Improvement Program, lowering the total overall project cost / loan by \$145,651.00
9. Temporary Agreement for Building Plan Review Services with CodesABC, Inc
10. City Council Approval of the Job Description and Pay Grade Placement for a Police Records Technician.
11. City Council approval of a purchase order in the amount of \$76,810.00 to Hooper Corporation to install underground wire and switchgear and remove old overhead infrastructure on Pilot Drive to relocate utilities as required for construction of the First Coast Expressway.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE CONSENT AGENDA. THE MOTION WAS SECONDED BY COUNCIL

MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

### **COUNCIL BUSINESS**

1. FMPA Presentation

Mr. Page introduced Jacob Williams, General Manager and CEO with FUMP who presented a draft and gave an overview of the CROD Agreement. Discussion followed.

2. City Manager and City Attorney Reports and/or Correspondence.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

Mr. Kennedy introduced Kimberly Morgan, Clay County Tourism who gave an overview of what Tourism does for Clay County. She explains how tourism works and discussion followed.

a. Executive Summary Reports March 2019

3. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

### **Adjournment.**

There being no further business to come before the City Council, the meeting was adjourned at 9:30 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

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Constance W. Butler, Mayor

Attest:

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Kimberly Thomas, Interim City Clerk