



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council Regular Meeting **MEETING DATE:** March 17, 2026  
**FROM:** Mike Null, Interim City Manager  
**SUBJECT:** Approval of Amendment 2 to the Interlocal Agreement with Clay County for Grant Writing and Research Assistance to include grant management services. *Mike Null*

### BACKGROUND

In November 2024, the City entered into an agreement with Clay County to provide Grant Writing and Research Assistance services. This agreement expired September 30, 2025. Council renewed the agreement with Amendment 1 on October 7, 2025 which also established an auto-renewal clause, and amends the hourly rate charged by the County. The hourly rate may be amended at any time through mutually agreeable terms. There is no financial obligation unless the City requests services through this agreement.

In the first year of this agreement, the County Grants Department completed the following grant applications on the City's behalf:

**COPS Grant FY 2025: \$250,000** (Hiring of officers)

**Community Planning Technical Assistance Grant: \$75,000** (Parks and Recreation Master Plan)

**Resilient Florida: \$5,400,600** (Spring Park Bulkhead and Oakridge Ave Drainage)

**HMGP Debby: \$326,000** (Gum St Headwall and Replacement of City Fuel Tanks)

**HMGP Milton: \$4,034,094** (Flood Control Projects, Replacement of City Fuel Tanks, Voltage Conversion Project, Electric System Reclosure Project, Leonard C. Taylor Electrical Hardening)

**Grand total: \$10,085,694 in requested funds**

The total amount paid for these services in FY25 was \$11,541.08.

We were awarded the COPS Grant and it requires frequent reporting. This amendment will allow us to use the County staff to ensure we do not miss any deadlines and stay in compliance with the grant requirements for this and any other future grants as assigned.

### FISCAL IMPACT

TBD

### RECOMMENDATION

Approve Amendment 2 to the Interlocal Agreement with Clay County for Grant Writing and Research Assistance.