



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: Regular Session **MEETING DATE:** July 6, 2021
FROM: Marlena Guthrie, Finance Director
SUBJECT: Council establishes workshop dates for reviewing the Operating Budget and Capital Improvement Plan for FY 2021/2022.

BACKGROUND

Staff has tentatively set August 3 at 9:00 am, August 5 at 9:00 am, and August 10, 2021 at 9:00 am as workshop dates for reviewing the Operating Budget and the Five Year Capital Improvement Plan. Staff would like to recommend the following:

August 3, 2021- 9:00 am: Outside Agency requests, Health Insurance Plan, Wages and Benefits and all Utility Enterprise Funds Operating Budgets and associated Capital Improvement Plan (CIP) which includes Electric, Water, Wastewater, Solid Waste, Customer Service, Stormwater and Reclaimed Water.

August 5, 2021- 9:00 am: Review the General Fund Revenues and Expenditures Operating Budgets and associated Capital Improvement Plan (CIP), Review Police Building Debt Service Fund and Spring Park Debt Service Fund, and Special Revenue Funds (Building and Law Enforcement Trust) Operating Budgets and Capital Improvement Plan (CIP).

August 10, 2021- 9:00 am: Wrap up session only if needed on any outstanding items from the August 3 and August 5, 2021 workshops.

FISCAL IMPACT

None

RECOMMENDATION

Accept the workshop dates for reviewing the Operating Budget and Capital Improvement Plan for FY 2021/2022.