



# City of Green Cove Springs

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Florida Relay – Dial 7-1-1

321 Walnut Street

Green Cove Springs, FL 32043  
[www.greencovesprings.com](http://www.greencovesprings.com)

## MEMORANDUM

To: Steve Kennedy, City Manager

From: Development Services Department

Date: July 10, 2025

Subject: Monthly Planning, Code Enforcement and Building Report for June 2025

### **PLANNING**

1 new business license was issued, and 2 licenses were renewed.

- New Businesses:
  - Premier Building Products

Total Business Tax Revenue for June was **\$290.00**

During the month of June:

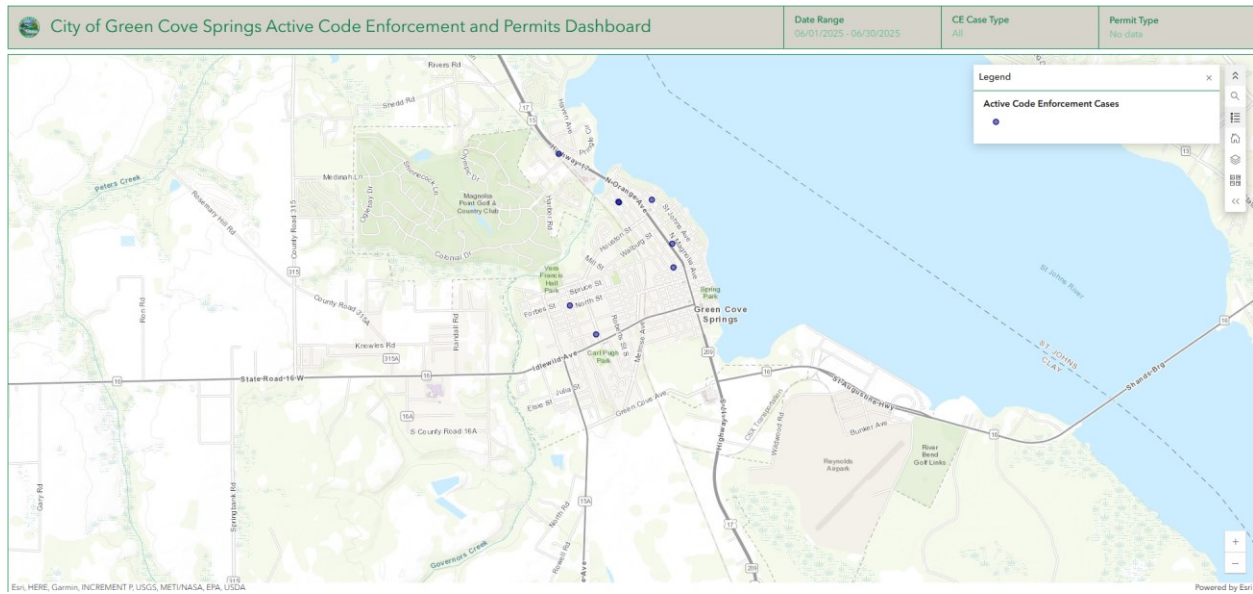
- **Approved revision of Rookery/CCUA Development Agreement**
- **Swore in Cathy Roberts as a new Planning & Zoning Commissioner**
- Began or continue reviewing the following planning applications:
  - **Walnut Plaza Site Plan**
  - **Meever Site Plan**
  - **Roger's Group Industrial Site Plan**
  - **Future Lane Use Map Amendment, Text Amendment and Rezoning on Cooks Lane**
  - **Water Supply Plan Update**
  - **Special Event for Mason's Voice Captains Dinner**
  - **Special Event for Keller Williams End of Summer Customer Appreciation**
- The following applications were approved:
  - **Rookery Amenity Center Phase 2 Site Plan**
  - **Wolfe Brothers Site Plan**
  - **Rookery Phase 3A and 3B Preliminary Plat and Improvement Plan**
  - **Energy Cove Warehouse/Showroom Building Site Plan**
  - **Special Event for Fun in the Sun**
  - **Special Event for Hickory Grove Easter Sunrise Service 2026**
  - **Special Event for Dance and Dip**
  - **2 Fireworks Tents**
- **20 lien search requests**, and **5 new permit applications** were submitted.
- Revenues for Planning related fees for June were **\$10,746.81**.

## **CODE ENFORCEMENT**

In June, there were 10 new enforcement complaints filed. Voluntary compliance was achieved for 2 of the cases resulting in case closure. A total of \$50.00 in Code Enforcement fines were collected in June.

### **Compliance for courtesy notice of violation/notice of violations:**

- 2 of 10 (20%) courtesy notices of violation from June were complied with.
- 0 of 10 (0%) notices of violation from June were voluntarily complied with.
- 5 courtesy notices of violation from previous months compliance was achieved resulting in closure.
- 15 notices of violation from previous months compliance were achieved resulting in case closure.
- 113 cases courtesy notices of violation/notices of violation complied year to date.



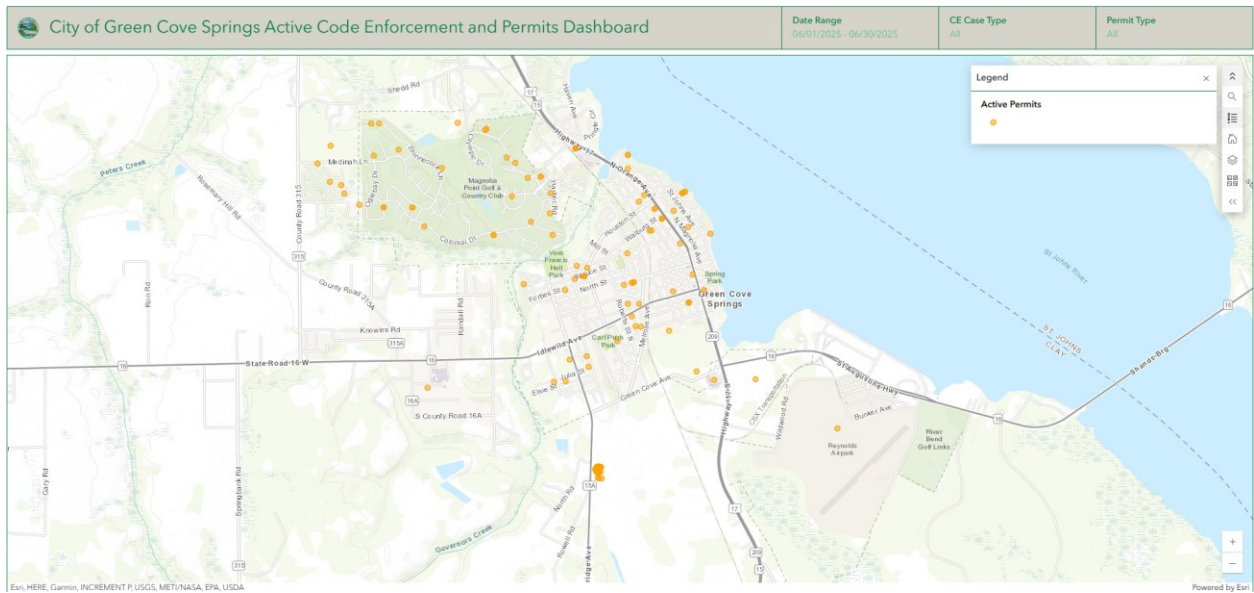
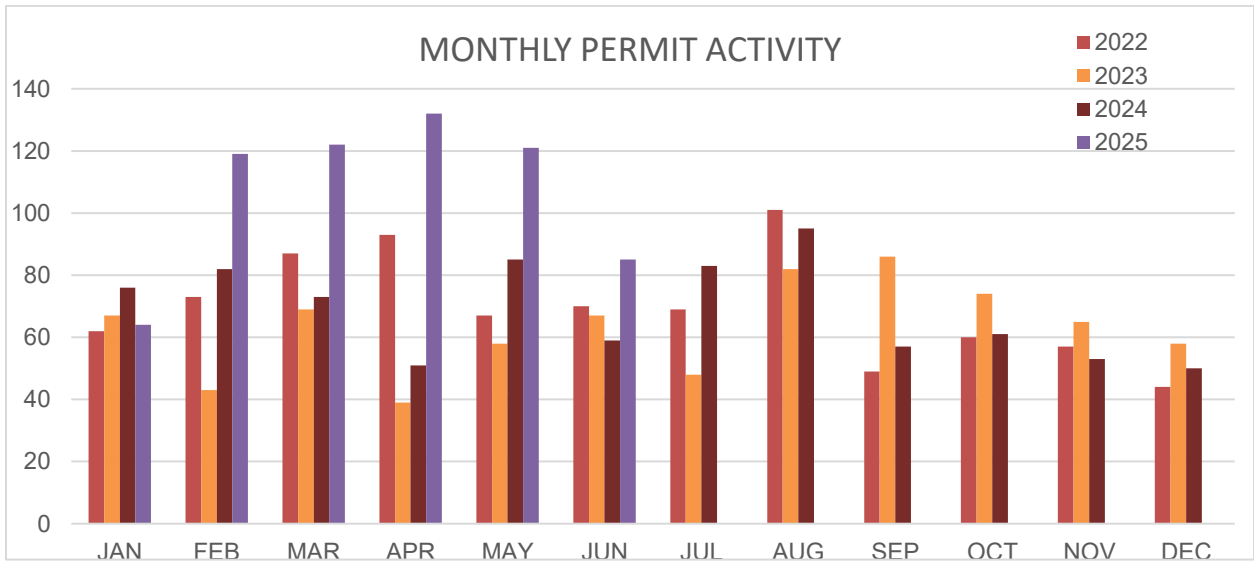
## **BUILDING**

Building permit activity decreased 29.75% from May to June. The total number of building permits issued in May was 121 compared to 85 in June. Permit activity for June 2024 increased by 69.41% from June 2025.

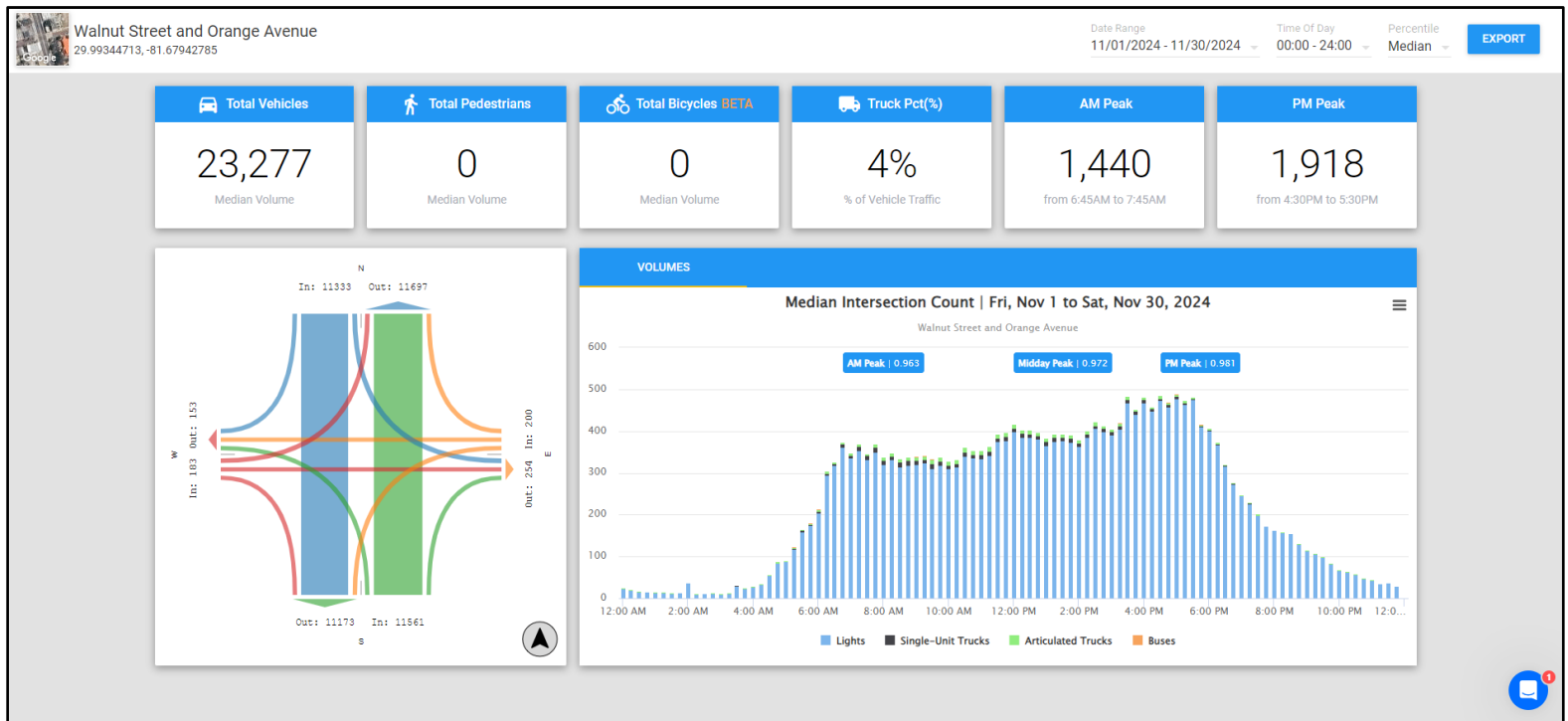
Revenues for Building related fees for **June** were **\$12,902.00**.

RESIDENTIAL NEW	2
COMMERCIAL NEW	0
RESIDENTIAL ADDITION	5
COMMERCIAL ADDITION	1
RESIDENTIAL REMODEL / IMPROVEMENT	6
COMMERCIAL REMODEL / IMPROVEMENT	0
DEMOLITION	2
SIGNS	0

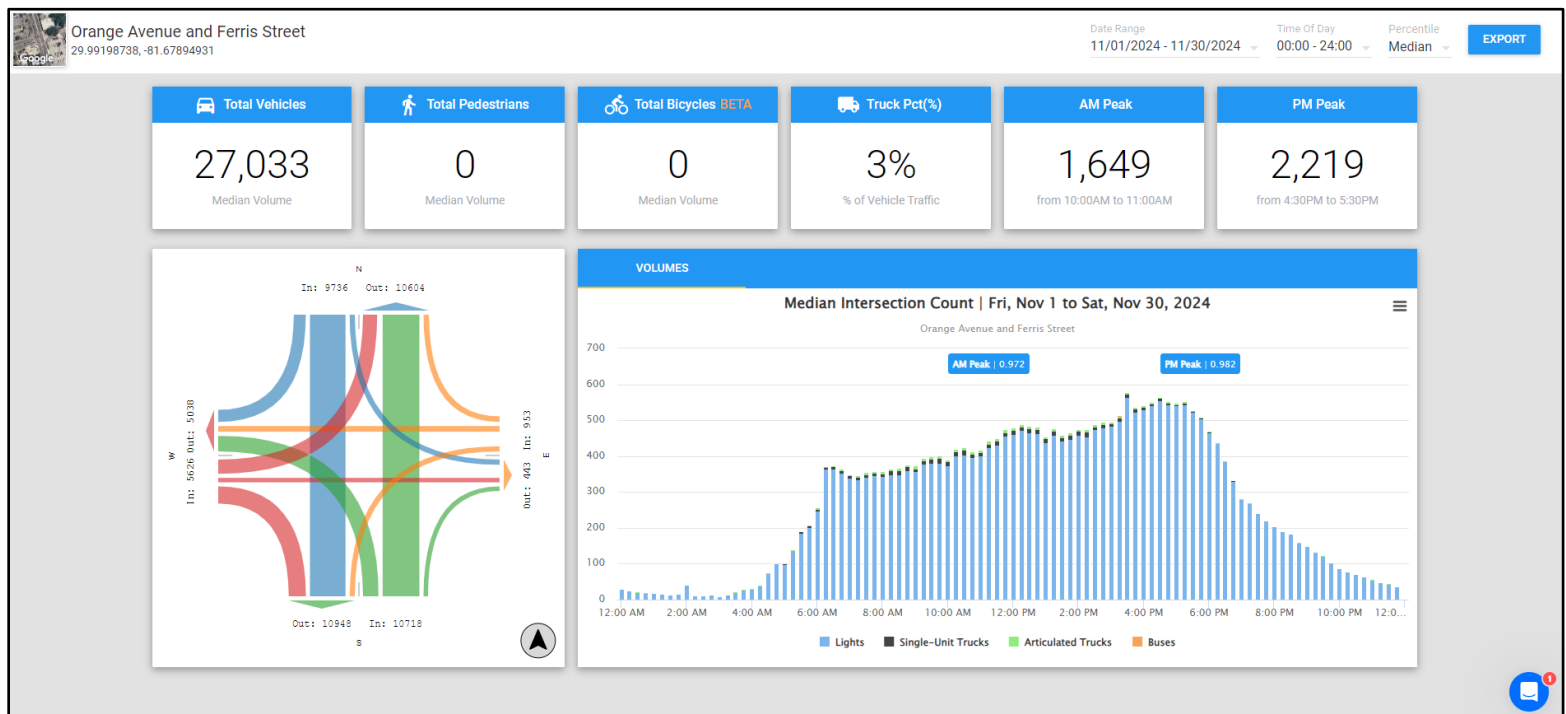
<b>POOLS</b>	2
<b>RE-ROOFING</b>	11
<b>FENCES</b>	5
<b>MECHANICAL / ELECTRICAL / PLUMBING</b>	34
<b>OTHER PERMITS</b>	17
<b>TOTAL PERMITS ISSUED</b>	<b>85</b>



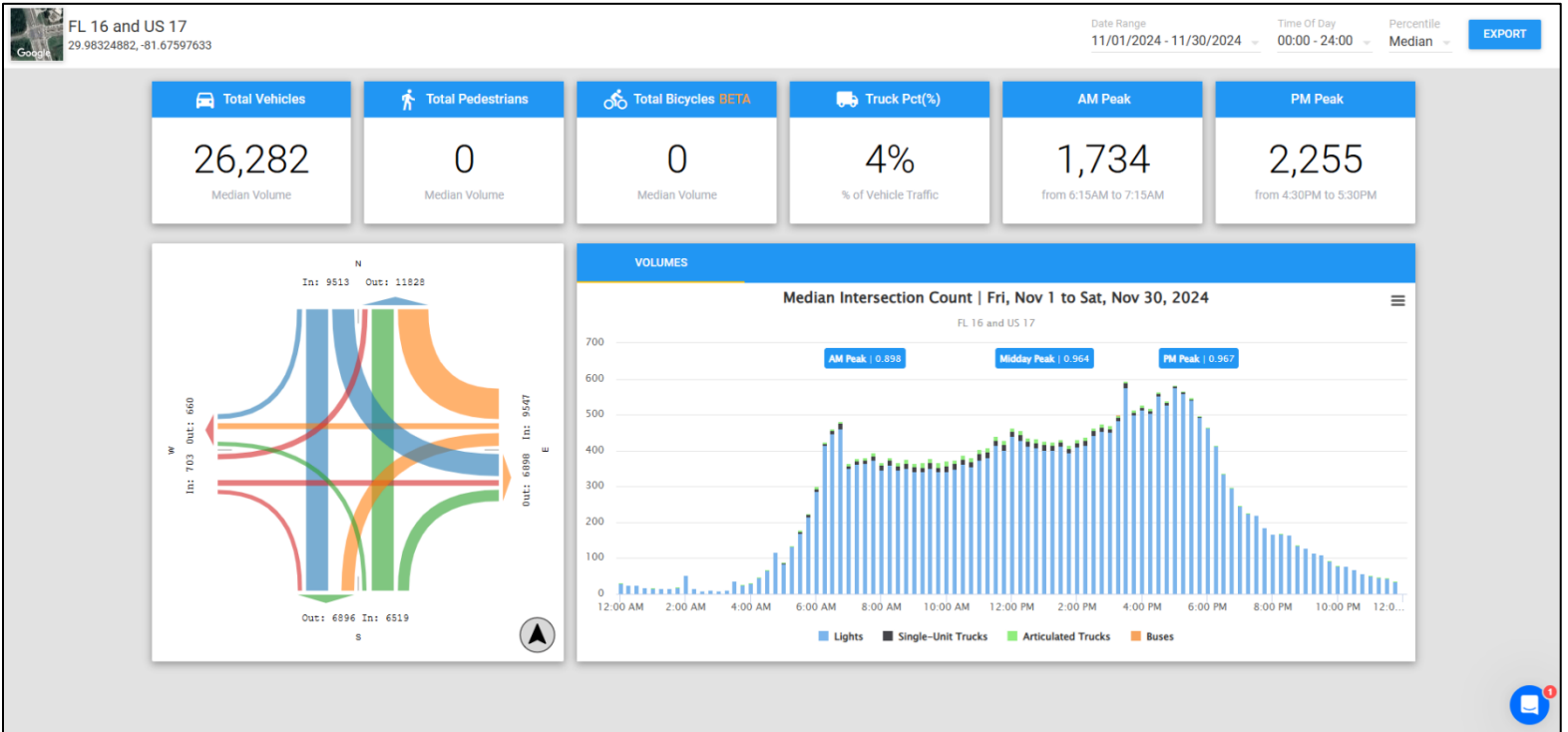
## Walnut Street and Orange Avenue Intersection Traffic Volumes



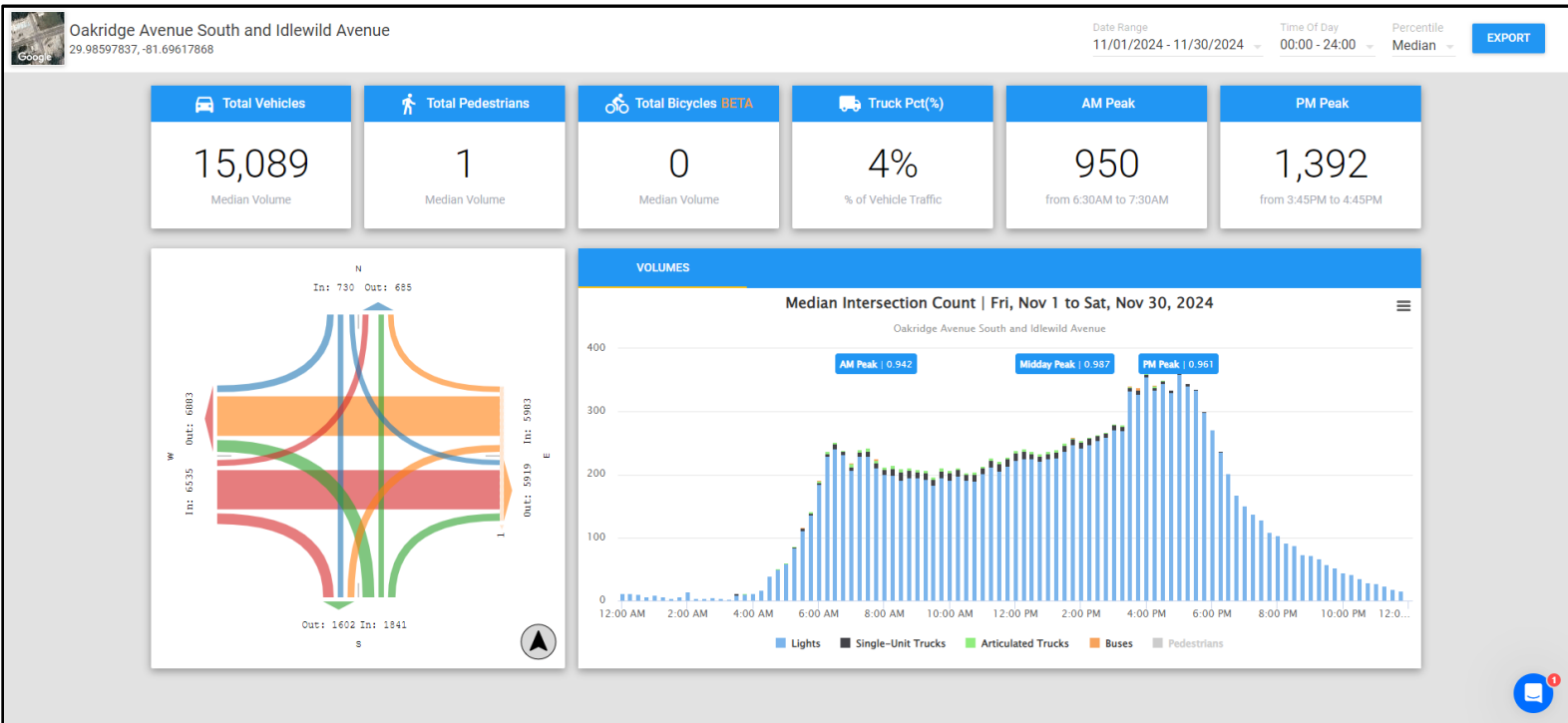
## Ferris Street and Orange Avenue Intersection Traffic Volumes



## US 17/SR 16 LCT Intersection Traffic Volumes



## Oakridge and Idlewild Intersection Traffic Volumes



Permit Processing Information - June 2025					
Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
FIRE SPRINKLER	BLD-25-0467	04/28/2025	06/17/2025	06/18/2025	35*
CHANGE OF USE	BLD-24-0783	10/21/2024	10/21/2024	06/30/2025	28
FIRE ALARM	BLD-25-0503	05/06/2025	06/30/2025	06/30/2025	26
RESIDENTIAL IMPROVEMENT	BLD-25-0404	04/11/2025	06/17/2025	06/17/2025	23
POOL	BLD-25-0598	05/28/2025	06/26/2025	06/30/2025	20
GAS COMMERCIAL	BLD-25-0377	04/04/2025		06/26/2025	16
PLUMBING COMMERCIAL	BLD-25-0592	05/28/2025	06/17/2025	06/18/2025	14
GAS RESIDENTIAL	BLD-25-0472	04/30/2025	06/09/2025	06/09/2025	11
GAS RESIDENTIAL	BLD-25-0521	05/08/2025	05/21/2025	06/05/2025	10
RESIDENTIAL IMPROVEMENT	BLD-25-0615	06/02/2025	06/11/2025	06/11/2025	10
ROOKERY ONLY- RESIDENTIAL NEW	BLD-25-0184	02/20/2025	03/18/2025	06/02/2025	9
ROOKERY ONLY- RESIDENTIAL NEW	BLD-25-0183	02/20/2025	03/18/2025	06/02/2025	9
COMMERCIAL ADDITION	BLD-25-0654	06/11/2025	06/26/2025	06/27/2025	9
RESIDENTIAL ADDITION	BLD-25-0335	03/27/2025	06/17/2025	06/23/2025	8

Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
RESIDENTIAL ADDITION	BLD-25-0476	04/30/2025	06/11/2025	06/11/2025	8
RESIDENTIAL IMPROVEMENT	BLD-25-0424	04/17/2025	04/24/2025	06/02/2025	8
RESIDENTIAL IMPROVEMENT	BLD-25-0498	05/05/2025	05/12/2025	06/03/2025	8
MECHANICAL RESIDENTIAL NEW	BLD-25-0640	06/09/2025	06/16/2025	06/17/2025	8
POOL	BLD-25-0644	06/09/2025	06/18/2025	06/18/2025	8
RESIDENTIAL IMPROVEMENT	BLD-25-0614	06/02/2025	06/09/2025	06/30/2025	8
DEMOLITION	BLD-25-0582	05/22/2025	06/09/2025	06/11/2025	7
RESIDENTIAL ADDITION	BLD-25-0545	05/14/2025	06/17/2025	06/24/2025	6
ROOKERY ONLY- RESIDENTIAL NEW	BLD-25-0184	02/20/2025	03/18/2025	06/02/2025	5
ROOKERY ONLY- RESIDENTIAL NEW	BLD-25-0183	02/20/2025	03/18/2025	06/02/2025	5
ELECTRIC COMMERCIAL	BLD-25-0622	06/04/2025	06/09/2025	06/09/2025	5
PLUMBING RESIDENTIAL	BLD-25-0705	06/26/2025	06/30/2025	06/30/2025	5
RESIDENTIAL ADDITION	BLD-25-0476	04/30/2025	06/11/2025	06/11/2025	3

Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
RESIDENTIAL ADDITION	BLD-25-0594	05/28/2025	06/10/2025	06/10/2025	2
RESIDENTIAL ADDITION	BLD-25-0701	06/25/2025	06/26/2025	06/26/2025	2
COMMERCIAL ADDITION	BLD-25-0654	06/11/2025	06/26/2025	06/27/2025	2
COMMERCIAL ADDITION	BLD-25-0654	06/11/2025	06/26/2025	06/27/2025	2
RESIDENTIAL IMPROVEMENT	BLD-25-0645	06/09/2025	06/11/2025	06/11/2025	2
DEMOLITION	BLD-23-0339	05/23/2023	08/01/2023	06/03/2025	1
RESIDENTIAL ADDITION	BLD-25-0545	05/14/2025	06/17/2025	06/24/2025	1
COMMERCIAL ADDITION	BLD-25-0654	06/11/2025	06/26/2025	06/27/2025	1
RESIDENTIAL ADDITION	BLD-25-0335	03/27/2025	06/17/2025	06/23/2025	1
RESIDENTIAL ADDITION	BLD-25-0594	05/28/2025	06/10/2025	06/10/2025	1
MECHANICAL RESIDENTIAL	BLD-25-0692	06/23/2025	06/23/2025	06/23/2025	1
PLUMBING RESIDENTIAL NEW	BLD-25-0646	06/10/2025	06/10/2025	06/10/2025	1
ELECTRIC RESIDENTIAL	BLD-25-0702	06/25/2025	06/26/2025	06/26/2025	1
IRRIGATION	BLD-25-0711	06/26/2025	06/26/2025	06/26/2025	1



Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
MECHANICAL RESIDENTIAL	BLD-25-0694	06/23/2025	06/23/2025	06/24/2025	1
IRRIGATION	BLD-25-0696	06/24/2025	06/24/2025	06/24/2025	1
IRRIGATION	BLD-25-0678	06/17/2025	06/17/2025	06/26/2025	1
RE-ROOF	BLD-25-0712	06/26/2025	06/26/2025	06/26/2025	1
RE-ROOF	BLD-25-0596	05/28/2025	05/28/2025	06/02/2025	1
MECHANICAL RESIDENTIAL	BLD-25-0612	06/02/2025	06/02/2025	06/02/2025	1
IRRIGATION	BLD-25-0616	06/02/2025	06/02/2025	06/03/2025	1
RE-ROOF	BLD-24-0882	12/02/2024	12/09/2024	06/04/2025	1
RE-ROOF	BLD-25-0624	06/04/2025	06/04/2025	06/04/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0626	06/05/2025	06/05/2025	06/06/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0627	06/05/2025	06/05/2025	06/06/2025	1
ELECTRIC RESIDENTIAL	BLD-25-0632	06/05/2025	06/05/2025	06/06/2025	1
GAS COMMERCIAL	BLD-25-0510	05/06/2025	05/19/2025	06/09/2025	1
PLUMBING RESIDENTIAL NEW	BLD-25-0628	06/05/2025	06/05/2025	06/09/2025	1
PLUMBING RESIDENTIAL NEW	BLD-25-0629	06/05/2025	06/05/2025	06/09/2025	1

Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
ELECTRIC RESIDENTIAL	BLD-25-0633	06/06/2025	06/09/2025	06/09/2025	1
ELECTRIC COMMERCIAL	BLD-25-0634	06/06/2025	06/09/2025	06/09/2025	1
RE-ROOF	BLD-25-0635	06/06/2025	06/09/2025	06/09/2025	1
ELECTRIC RESIDENTIAL NEW	BLD-25-0636	06/09/2025	06/09/2025	06/09/2025	1
ELECTRIC RESIDENTIAL NEW	BLD-25-0637	06/09/2025	06/09/2025	06/09/2025	1
ELECTRIC RESIDENTIAL	BLD-25-0641	06/09/2025	06/09/2025	06/09/2025	1
RE-ROOF	BLD-25-0652	06/10/2025	06/10/2025	06/11/2025	1
PLUMBING RESIDENTIAL	BLD-25-0653	06/10/2025	06/11/2025	06/11/2025	1
RE-ROOF	BLD-25-0650	06/10/2025	06/10/2025	06/11/2025	1
IRRIGATION	BLD-25-0660	06/11/2025	06/11/2025	06/11/2025	1
IRRIGATION	BLD-25-0423	04/17/2025	04/17/2025	06/12/2025	1
RE-ROOF	BLD-25-0665	06/12/2025	06/12/2025	06/12/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0638	06/09/2025	06/09/2025	06/12/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0639	06/09/2025	06/09/2025	06/12/2025	1
PLUMBING RESIDENTIAL	BLD-25-0655	06/11/2025	06/12/2025	06/12/2025	1

Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
ELECTRIC RESIDENTIAL	BLD-25-0662	06/11/2025	06/11/2025	06/12/2025	1
PLUMBING RESIDENTIAL	BLD-25-0666	06/12/2025	06/12/2025	06/12/2025	1
RE-ROOF	BLD-25-0661	06/11/2025	06/12/2025	06/13/2025	1
IRRIGATION	BLD-25-0651	06/10/2025	06/10/2025	06/16/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0668	06/13/2025	06/16/2025	06/16/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0669	06/13/2025	06/16/2025	06/16/2025	1
IRRIGATION	BLD-25-0671	06/16/2025	06/16/2025	06/16/2025	1
IRRIGATION	BLD-25-0672	06/16/2025	06/16/2025	06/16/2025	1
ELECTRIC RESIDENTIAL	BLD-25-0673	06/16/2025	06/16/2025	06/16/2025	1
MECHANICAL RESIDENTIAL	BLD-25-0656	06/11/2025	06/11/2025	06/18/2025	1
ELECTRIC RESIDENTIAL NEW	BLD-25-0683	06/17/2025	06/17/2025	06/18/2025	1
RE-ROOF	BLD-25-0688	06/18/2025	06/18/2025	06/18/2025	1
ELECTRIC RESIDENTIAL	BLD-25-0686	06/18/2025	06/18/2025	06/19/2025	1
MECHANICAL RESIDENTIAL	BLD-25-0684	06/18/2025	06/18/2025	06/19/2025	1
RE-ROOF	BLD-25-0687	06/18/2025	06/30/2025	06/30/2025	1

Permit Type	Permit Number	Date Submitted	Date Approved	Date Issued	Processing Days
ELECTRIC RESIDENTIAL	BLD-25-0707	06/26/2025	06/30/2025	06/30/2025	1
MECHANICAL RESIDENTIAL NEW	BLD-25-0716	06/27/2025	06/30/2025	06/30/2025	1

\*Pending fire review/no building review required