

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, FEBRUARY 16, 2021 – 7:00 PM



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## MINUTES

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Invocation & Pledge of Allegiance to the Flag - **Pastor Weeks, Russell Baptist Church**

Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Van Royal, Vice Mayor Ed Gaw, Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.  
No public comment

### AWARDS & RECOGNITION

1. Recognition – CEB Spelling Bee Winner

Mayor Royal introduces Joe Sabotta who speaks and introduces 10-year-old William Spires. William won the Charles E Bennett spelling bee and was the only 5th grader to enter into the County wide spelling bee.

### PUBLIC HEARINGS

2. Second and Final Reading of Ordinance No. O-16-2020, amending Section 101-5 to add new definitions and revise definitions for lot widths and setbacks, establishing Section 101-160 concerning flag lot requirements, and amending Sections 113-131 and 113-132 to revise access requirements. *Michael Daniels*

City Attorney Arnold reads Ordinance No. O-16-2020 by title.

Development Services Director, Michael Daniels presents and explains the Ordinance.

Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

**Motion to approve and adopt Ordinance No. O-16-2020, amending City Code Chapter 101, Article I; establishing Chapter 101, Article II, Division 3. Section 101-160 Flag Lots; and amending Chapter 113, Article II, Division 4.**

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Council Member Butler, Council Member Johnson, Council Member Kelley

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## CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

### **Motion to approve Consent Agenda Item 3 through 16.**

Motion made by Council Member Kelley, Seconded by Council Member Johnson.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

3. City Council approval of payment of 2/4 of Law Enforcement Basic Recruitment Program for J. Mares. **Derek Asdot**
4. City Council approval of Change Order #1 in the amount of \$31,000.00 to Jax Utilities Management for Bid Award LC 2020-07, US 17 / SR 16 Force Main Modifications in the amount of \$412,915.00, increasing the total award to \$443,000.00. **Scott Schultz**
5. City Council approval of the FY 2021 Revenues and Expenditures Report and the Quarterly Investment Report for the period ending December 31, 2020. **Marlena Guthrie**
6. City Council approval of an increase in funding of \$4,870.24 due to inoperative valves resulting in a "wet tap", and approval of Contractors Pay Request #1 / Final Invoice in the amount of \$57,742.64 to Jax Utilities Management for water main installation on Washington Lane. **Scott Schultz**
7. City Council approval to surplus the Public Safety Vehicles / Equipment listed on Attachment "A" **Scott Schultz**
8. City Council approval the purchase of a pre-fabricated concrete restroom building for the Augusta Savage Friendship Park (Tot Lot) from Leesburg Concrete Company, Inc. piggybacking on Lake County, FL Contract Number 16-02129 in the amount of \$79,129. **Mike Null**
9. City Council approval of the Engineer's Recommendation of Award to Williams Industrial Services, LLC, in the amount of \$15,426,644.33, for the Florida Department of Environmental Protection (FDEP), State Revolving Fund (SRF), Harbor Road Water Reclamation Facility (WRF) Expansion, Phase 2, SRF Agreement No. WW1000420. **Scott Schultz**
10. City Council approval to surplus diesel backup generator at the Harbor Road WWTF. **Scott Schultz**
11. City Council approval to issue a Purchase Order to Heart Utilities in the amount of \$215,000 to construct electric system improvements along Green Cove Ave and Roberts St. **Andy Yeager**
12. City Council approval to issue a Purchase Order to Heart Utilities in the amount of \$262,000 to construct electric system improvements along Houston St. **Andy Yeager**

13. Award of Bid LC 2021-01 for GIS Design Consultant to develop a comprehensive online mapping system pursuant to the City's contract with the Department of Economic Opportunity for the Community Planning Technical Assistance Grant *Michael Daniels*
14. City Council approval of Core I and III – Executive/Administrative Assistant Training in Orlando, FL. *Derek Asdot*
15. City Council approval of a PO not to exceed the amount of \$133,376 to Play Power LT Farmington, Inc. for a handicap playground. *Steve Thomas*
16. City Council authorization to purchase a bucket truck from Altec Industries, Inc. under the GSA bid in an amount not to exceed \$230,000. *Andy Yeager*

### COUNCIL BUSINESS

17. City Council discussion and direction on the installation of security lights for electric customers. *Mike Null, Andy Yeager*

Assistant City Manager, Mike Null explains this item is for Council consideration to begin installation of new security lights and advises the cost breakout for installing the security lights has been provided.

Council discussion follows.

**Motion to approve restarting the standing the security light program in Green Cove with the \$10 charge per month without any upfront fees.**

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

18. Award of Bid LC 2020-20 for an Urban Planning or Interdisciplinary Firm to complete the 2045 Comprehensive Plan Update. *Michael Daniels*

Development Services Director, Michael Daniels presents on BID LC 2020-20.

George Kramer with S&ME speaks to the Council concerning the Comp Plan update. Mr. Kramer thanks the City and all the members of the selection committee.

Council discussion follows.

**Motion to approve award of bid LC 2020-20 for an Urban Planning or Interdisciplinary Firm to complete the 2045 Comprehensive Plan Update to S&ME.**

Motion made by Council Member Kelley, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

19. City Council approval for the City of Green Cove Springs to become a Monarch City USA. *Steve Kennedy*

City Manager, Steve Kennedy speaks to the Council concerning the City becoming Monarch City USA.

Development Services Director, Michael Daniels speaks concerning Monarch City USA and advises it will be similar to being Tree City USA.  
Council discussion follows.

**Motion to approve the City of Green Cove Springs becoming Monarch City USA.**

Motion made by Council Member Kelley, Seconded by Council Member Johnson.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

20. City Council approval of the applications submitted for the Citizen's Advisory Committee.  
*Steve Kennedy*

City Manager, Steve Kennedy advises the Council there are 33 members he is recommending for the Citizen's Advisory Committee. Mr. Kennedy advises if the list is approved, letters will go out letting the citizens know they are on the committee. There will be a swearing in of the committee members.

**Motion to approve accepting the applications submitted for the Citizen's Advisory Committee.**

Motion made by Council Member Butler, Seconded by Council Member Johnson.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

Joe Sabotta 212 North St., GCS questions what the CAC will be doing and how it will work.  
Mr. Kennedy responds to Mr. Sabotta concerns and explains what the CAC will be doing.

21. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.  
The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

City Manager, Steve Kennedy advises he met with Vice Mayor Gaw and Executive Assistant Kimberly Thomas concerning some changes to Food Truck Friday. Mr. Kennedy advises the first change moving is the bands to the gazebo and the second change is splitting up the food trucks between Walnut Street and Spring Street to allow for more social distancing.

Council discussion follows.

Mayor Royal and Vice Mayor Gaw advise they wish to abstain on this vote due to their involvement with Food Truck Friday.

**Emergency motion to accept the changes stated by City Manager, Steve Kennedy with regards to Food Truck Friday.**

Motion made by Council Member Kelley, Seconded by Council Member Johnson.  
Voting Yea: Council Member Butler, Council Member Johnson, Council Member Kelley  
Voting Abstaining: Mayor Royal, Vice Mayor Gaw

22. City Council Reports and/or Correspondence.  
The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 8:37 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

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B. Van Royal, Mayor

Attest:

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Erin West, City Clerk