



City of Green Cove Springs

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MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: January 12, 2021
Subject: Monthly Planning, Code Enforcement and Building Report for December, 2020

PLANNING

In December, Earthsoil, Inc. began operating in Reynolds Park, and Welcome to the Art Room applied for their business tax receipt. Total Business Tax Revenue for December was \$320.

During the month of December, Staff worked on:

- Special Event application for the annual Hellcat 5k, 10k, & 30k
- Special Exception Application for alcohol for off-site consumption for Green Cove Liquors, who will be relocated their 208 Orange Ave store.
- Revised Site Plan for the Harbor Road Wastewater Treatment Facility
- Lot splits for 108 Citizen St and 314 Ruby St
- Annexation and Future Land Use applications for the Gustafson property, 016515-000-00
- Document dispositioning and scanning with ImageStoreHouse
- Configuration of new permit / project tracking software, SmartGov

Revenues for Planning related fees for November were \$1,789.40.

CODE ENFORCEMENT

In December, there were 12 new Code Enforcement complaints filed. Voluntary compliance was achieved for 5 cases resulting in case closure. The City received \$30 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2020-2021, Code Enforcement has collected \$5,090 Code Enforcement fines.

BUILDING

Building permit activity increased from November to December. The total number of building permits issued in December was 63 compared to 48 in November. Permit activity for December 2020 decreased by 10% from December 2019.

Revenues for Building related fees for December were \$10,201.70.

2020 PERMIT SUMMARY	
NEW HOUSES	December
MAGNOLIA POINT:	0
MAGNOLIA WEST:	0
CORE CITY:	1
CONDOS:	0
COMMERCIAL ACTIVITY	December
BUILDING (NEW)	0
OTHER PERMIT ACTIVITY	December
ADDITION - COMMERCIAL	0
ADDITION - RESIDENTIAL	7
REMODEL - COMMERCIAL	0
REMODEL - RESIDENTIAL	0
SCREEN ROOMS:	0
SHIP PROGRAM:	0
SIGNS:	2
POOLS:	2
RE-ROOFING:	11
GARAGE/SHED:	0
OTHER PERMITS:	40
TOTAL PERMITS ISSUED	63

MONTHLY PERMIT ACTIVITY

