

CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, JANUARY 05, 2021 – 7:00 PM



MINUTES

Invocation & Pledge of Allegiance to the Flag - **Pastor Swain, Lake Asbury Baptist**

Roll Call

COUNCIL MEMBERS PRESENT: Mayor Van Royal, Vice Mayor Ed Gaw, Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

STAFF MEMBERS PRESENT: L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

1. Fran Gilhooly 1000 Pinewood Ct. GCS asks Council Member Butler if she received her email concerning seniors being taken advantage of. Council Member Butler advises Ms. Gilhooly and asks Ms. Gilhooly about contacting the Board of County Commissioners also.
2. Hope Chessel 1310 North Street GCS thanks the Council for letting the citizens take over the city for a Cove Christmas.

AWARDS & RECOGNITION

Motion to approve the Martin Luther King, Jr Day and Arbor Day Proclamations.

Motion made by Council Member Butler, Seconded by Council Member Kelley.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

1. Proclamation – Martin Luther King, Jr Day
Mayor Royal reads the Proclamation and advises it will be presented at the Martin Luther King, Jr event on Monday, January 18, 2021.
2. Proclamation - Arbor Day
Mayor Royal reads the Proclamation and presents it to the Green Cove Springs Garden Club President, Connie Gladding.

Assistant City Manager, Mike Null introduces the new Electric Director, Andy Yeager.

PUBLIC HEARINGS

3. Second and Final Reading of Ordinance No. O-15-2020 Amendment regarding Condominium and Townhouse Requirements and requiring approval of a Special Exception for Multifamily Dwellings in excess of 35' in height in the R-3 High Density Residential Zoning District. *Michael Daniels*

City Attorney Arnold reads Ordinance No. O-15-2020 by title.

Development Services Director, Michael Daniels speaks concerning the Ordinance and advises there has been no public input.

Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

Council discussion follows.

Motion to approve on second and final reading Ordinance No. O-15-2020, amending City Code Chapter 117, Article I and II.

Motion made by Council Member Kelley, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

Mr. Daniels speaks to the Council concerning the passing of Chad Williams, Zoning Chief for Clay County in early December.

CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Mayor Royal pulls Item 12 and Vice Mayor Gaw pulls Item 5.

Motion to approve Consent Agenda Items 4 through 14 minus Items 5 and 12.

Motion made by Council Member Johnson, Seconded by Council Member Kelley.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

4. City Council approval of Minutes from 11/10/2020 and 12/08/2020 Regular Sessions. *Erin West*
5. City Council approval for the Water and Wastewater Departments to piggyback the City of Atlantic Beach RFP 21-01 Annual Contract for Environmental Laboratory Services with AEL for Water & Wastewater laboratory services for FY 21 in the amount of \$55,000.00. *Scott Schultz*

Vice Mayor Gaw advises he pulled this item for education purposes and questions how the City piggybacks on other cities contracts.

Assistant Water Utilities Director, Scott Schultz explains how piggybacking works.

Motion to approve Consent Agenda Items 5 and 12.

Motion made by Council Member Kelley, Seconded by Vice Mayor Gaw.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

6. City Council approval to purchase a 2021 F 250 work truck from Duval Ford in the amount \$ 38,123.00 and surplus truck # 274 which is a 2005 F 350 with 48,500 miles on it. *Steve Thomas*
7. City Council approval of, and authorization for the Mayor to execute, Disbursement Request #8 in the amount of \$12,500.00 to the Design Loan Agreement for the Florida Department of Environmental Protection (FDEP), Drinking Water State Revolving Fund (SRF) Loan Application DW 100102 for \$356,800.00, for the design of capital improvements to the City's Water System *Scott Schultz*
8. City council approval of Forfeiture Funds being used for services from Arnold Law. *Derek Asdot*
9. City Council approval of funding, and authorization for the City Manager to execute, a Task Order in the amount of \$49,500.00 to Mittauer & Associates for surveying, topographic analysis, permitting, design and construction management for water and sewer force main extension on County Road 209 South. *Scott Schultz*
10. City Council approval of Contractors Pay Request #6 in the amount of \$10,635.12 to Jax Utilities Management for Bid Award LC 2020-07, US 17 / SR 16 Force Main Modifications in the amount of \$412,915.00. *Scott Schultz*
11. City Council approved a Change order # 2 to KBT Contracting Corp on September 15,2020 to build out the Classroom area at Augusta Savage Arts and Community Center for the food bank in the total amount of \$ 148,100.00 Attached is pay # 3 final pay application for your approval in the amount of \$ 95,129.15. *Steve Thomas*
12. City Council approval of a bid proposal from Jax Utilities Management, Inc, to Construct the new parking area and the drive through at the ASACC facility in the amount of \$219,195.54. *Steve Thomas*

Assistant City Manager, Mike Null explains when the agenda packet was sent, the piggyback bid number was not available. The bid number is 2017/2018-114 which is the Clay County Greenline Repair and/or New Construction Bid valid through June 12, 2021.

Motion to approve Consent Agenda Items 5 and 12.

Motion made by Council Member Kelley, Seconded by Vice Mayor Gaw.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

13. City Council approval of a purchase order to Area Communications in the amount of \$523,630 to install underground fiber from Chapman Substation to the core City to support Electric Department SCADA operations and provide improvements to the current City fiber infrastructure. *Mike Null*
14. City Council approval for funding in the amount of \$28,466.00 to Xylem, Inc., for the purchase of two submersible pumps for the Winn Dixie lift station. *Scott Schultz*

COUNCIL BUSINESS

15. FMPA - January 2021 *Bob Page*

Mr. Page gave an overview of January and discussion followed.

16. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.
The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

City Manager, Steve Kennedy advises there have been 16 Citizens Advisory Committee (CAC) applications turned in and wording will be added to the upcoming utility bills. Mr. Kennedy asks the Council if they would like to set a meeting to discuss the Rivers House or wait until the CAC is complete. The Council advises to wait until the CAC is complete.

Discussion of the activities set for the Martin Luther King, Jr event being held on January 18, 2021.

17. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Vice Mayor Gaw advises the first Food Truck Friday is set for March 12, 2021 and would like to have discussion on the next agenda.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 8:15 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

B. Van Royal, Mayor

Attest:

Erin West, City Clerk