



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council **MEETING DATE:** June 1, 2021  
**FROM:** Michael Daniels, AICP, Planning & Zoning Director  
**SUBJECT:** Adoption of Separate Procurement Requirements for CDBG Grants

### BACKGROUND

Pursuant to the requirements of the Florida Small Cities Community Development Block Grant (CDBG), staff is proposing a City Policy Resolution regarding CDBG Procurement. The intent of the policy is to ensure that commodities and services for the CDBG grant programs are obtained efficiently and effectively in free and open competition and through the use of sound procurement practices.

### STAFF RECOMMENDATION

#### RECOMMENDED MOTION:

Motion to approve Resolution R-03-2021, to establish Procurement Requirements for CDBG Grants.