



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Regular Meeting **MEETING DATE:** June 1, 2021
FROM: Angel Alicea, Network Administrator, Information Technology
SUBJECT: City Council approval of Sales and Service Order 3792 in the amount of \$31,595.90 to The Scarlett Group for Microsoft Office 365 Email and Software Licensing.

BACKGROUND

Microsoft Office 365 Software Licenses includes 33 licenses for G1 Online with Microsoft Exchange Online Archiving, 80 licenses for G3 GCC, 2 MS Visio licenses, 8 Audio Conferencing licensing, 1 MS Project license, 113 AppRiver licenses - SecureTide Spam and Virus Protection – Annual - Hosted SecureTide blocks 99% of spam and viruses keeping your inbox clean, 1 AppRiver Domain Service Fee and 1 Backupify SaaS Protection license for Office 365, Up to 150 Users - Annual

FISCAL IMPACT

\$31,595.90 divided according to the number of licenses used from each departments Maintenance Support / Software Budgets.

RECOMMENDATION

Approve Sales and Service Order Number 3792 in the amount of \$31,595.90 to The Scarlett Group for the City's Software Licensing of Email and Office Applications.