

CITY OF GREEN COVE SPRINGS COMMUNITY REDEVELOPMENT AGENCY

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
THURSDAY, APRIL 04, 2024 – 10:00 AM



MINUTES

Call to Order

Chairman Timberlake called the meeting to order at 10:00am.

Roll Call

Members Present: Commissioner Heather Boucher, Commissioner Andrea Vallencourt, Vice Chairman Van Royal, Chairman Mitch Timberlake

Members Absent: Commissioner Kristen Burke

Staff Present: Gabriel Barro, Planner, Lyndie Knowles, Development Services Representative, Michael Daniels, Development Services Director, Jim Arnold, City Attorney, Mike Null, Assistant City Manager, Steve Kennedy, City Manager

ACTION ITEMS

1. Approval of Minutes of January 25, 2024 Meeting

Motion to approve the minutes of the January 25, 2024 special session.

Motion made by Commissioner Boucher, Seconded by Commissioner Vallencourt.
Voting Yea: Commissioner Boucher, Commissioner Vallencourt, Vice Chairman Royal,
Chairman Timberlake

Motion passed.

2. Approval of Minutes of March 7, 2024 CRA Special Session

Motion to approve the minutes of the March 7, 2024 special session.

Motion made by Commissioner Boucher, Seconded by Vice Chairman Royal.
Voting Yea: Commissioner Boucher, Vice Chairman Royal, Chairman Timberlake

Motion passed.

3. Election of Seat 5

Motion for Andrea Vallencourt to remain as the commissioner for Seat 5.

Motion made by Vice Chairman Royal, Seconded by Commissioner Boucher.
Voting Yea: Commissioner Boucher, Commissioner Vallencourt, Vice Chairman Royal,
Chairman Timberlake

Motion passed.

4. Reorganization of CRA

Motion was made for Commissioner Van Royal to serve as Chair for the 2024-2025 term.

Motion made by Commissioner Boucher, Seconded by Commissioner Vallencourt.
Voting Yea: Commissioner Boucher, Commissioner Vallencourt, Vice Chairman Royal,
Chairman Timberlake

Motion passed.

Motion was made for Commissioner Heather Boucher to serve as Vice Chair for the 2024-2025 term.

Motion made by Commissioner Vallencourt, Seconded by Vice Chair Royal
Voting Yea: Commissioner Boucher, Commissioner Vallencourt, Vice Chairman Royal,
Chairman Timberlake

Motion passed.

DISCUSSION ITEMS

5. Stormwater Analysis

Development Services Director, Michael Daniels introduced Erin Rothman of Manzana. Ms. Rothman presented the plan for the stormwater analysis for the area that includes the CRA.

Charles Sohm of Toco Engineering, stormwater consultant, gave input and asked questions.

Board discussion followed.

6. Public Art Strategies March 7, 2024 Special Session Recap

Development Services Director, Michael Daniels presented a recap of the March 7th special session that focused on the public art initiative of the CRA. The various ideas for public art were presented as well as ideas for additional budget sources.

Board discussion followed. It was agreed that community input is important.

Commissioner Vallencourt was especially supportive of the historical plaque idea. Commissioner Boucher mentioned the Explore Clay app that we could use as part of promoting walking tours. Vice Chair Royal suggested having items included on the Atlas Obscura website. Chair Timberlake shared that he would like to see art that is tasteful and limited in style and theme as not to appear unsightly. Commissioner Vallencourt mirrored this sentiment and supported the idea of an art walk. City Attorney Arnold suggested an art "story" along the spring

run telling the history of the city. Several commissioners liked the idea of having a consultant come in and help develop a theme and a plan. The board would like workshops to be held to get the community involved.

The commissioners asked staff will work to put together a workshop plan.

BOARD BUSINESS

Vice Chair Royal brought up the idea hiring a firm to analyze data and market to new development.

Commissioner Boucher agreed with this idea and also suggested having more community involvement via workshops on various subjects, survey and getting input from the Citizen Advisory Council.

Commissioner Vallencourt also liked the idea of having more community involvement.

City Manager, Steve Kennedy let the board know that the city had been in talks with one firm to analyze data and market to new development and is working on gathering more information at this time on cost and scope. He stated that he would reach out to them and see if they could come do an informational presentation for the CRA members.

Vice Chair Royal mentioned the opening of the new County park and the Food Truck Friday event.

NEXT MEETING: July 11, 2024 at 10:00am

Adjournment

Chairman Timberlake adjourned the meeting at 11:30am.

CITY OF GREEN COVE SPRINGS, FLORIDA

Roy M. Timberlake, Jr., Chairman

Attest:

Lyndie Knowles, Development Services Rep.