



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Regular Session **MEETING DATE:** August 5, 2025

FROM: Scott Schultz, Asst. Water Utilities Director

SUBJECT: City Council approval to purchase fuel for the life of the contract (3 years) from Gate Petroleum, and authorize the mayor to execute, Cooperative Bid No. 22-BA-128, effective December 1, 2025 through November 30, 2028, to provide unleaded and diesel fuel for all City Departments, and to issue a Purchase Order to Gate Petroleum in the amount of \$200,000 for FY 2026, and at the amount allocated in the approved budgets for FY 27 and FY 28.

BACKGROUND

Bid No. 22-BA-128 was established for the purchase and delivery of Unleaded Gasoline, #2 Undyed Diesel, and Dyed Diesel Fuel needs for The School Board of Clay County, The Board of Clay County Commissioners, The City of Green Cove Springs, and The Town of Orange Park. The vendor awarded (Gate Petroleum) is the lowest priced most qualified responsive bidder meeting specifications. Contract

FISCAL IMPACT

Fuel is charged to each department based on actual usage.

RECOMMENDATION

Approve the purchase of fuel for the life of the contract (3 years) from Gate Petroleum, and authorize the mayor to execute, Cooperative Bid No. 22-BA-128, effective December 1, 2025 through November 30, 2028, to provide unleaded and diesel fuel for all City Departments, and to issue a Purchase Order to Gate Petroleum in the amount of \$200,000 for FY 2026, and at the amount allocated in the approved budgets for FY 27 and FY 28.