



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Regular Session **MEETING DATE:** September 3, 2024
FROM: Scott Schultz, Asst. Water Utilities Director
SUBJECT: City Council approval for blanket purchase order funding (annual PO) for Fiscal Year 2025 to Gate Petroleum (city vehicle / equipment fuel) in the amount of \$200,000.00, Advanced Environmental Laboratories (water / wastewater lab services) in the amount of \$56,550.00 and Hawkins Inc. (water wastewater chemicals) in the amount of \$214,500.00.

BACKGROUND

Gate Petroleum: Utilizing a multi-agency bid of which Green Cove Springs is a party

Advanced Environmental: Piggybacking on the City of Atlantic Beach bid

Hawkins: Due to continued instability in the market, utilizing a quarterly pricing process previously approved by the Council

FISCAL IMPACT

Gate Petroleum: Charged to each department based on usage

Advanced Environmental:

- Water: \$7800.00
- Wastewater: \$48,750.00

Hawkins:

- Water: \$58,500.00

Wastewater: \$156,000.00

RECOMMENDATION

Approve blanket purchase order funding for Fiscal Year 2025 to Gate Petroleum in the amount of \$200,000.00, Advanced Environmental Laboratories in the amount of \$56,550.00 and Hawkins Inc. in the amount of \$214,500.00.