



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council **MEETING DATE:** November 10, 2020
FROM: Michael Daniels, AICP, Planning & Zoning Director
SUBJECT: Review and Approval of Green Cove Springs Citizens Christmas Parade

BACKGROUND

Due to the City's cancellation of Christmas Parade, which could not be facilitated amid the unpredictable pandemic, citizens of Green Cove Springs have rallied and proposed a citizen-led Christmas parade. This proposal was discussed in October at City Council, after which time the organizer, Hope Chessel, submitted an official application to the City for the event.

The event is proposed to be on Saturday, December 5, 2020. Set-up would begin at 5:30PM, and the parade would start at 6:30PM. The parade would end at 7:30PM and all breakdown and clean up would be completed by approximately 8:00PM. Anticipated attendance for this event is 500 people. The parade route is 1.4 miles long and includes travel along the following roadways: Ferris Street, Spring Street, Walnut Street, St. Johns Avenue, Houston Street, and Magnolia Avenue. The applicant is requesting street closures for this event.

Ms. Chessel will coordinate with GCSPD and the Public Works Department to arrange police support, barricades, road closures, and minimal trash support. Parade organizers and participants are encouraged to follow CDC guidelines regarding Events and Gatherings.

At the end of the attached application is a map of the route submitted by the applicant.

FISCAL IMPACT

None. Supporting departments will be paid for their help as provided for in their departmental policies.

RECOMMENDATION

Staff recommends approval of application 202000999, a minor special event known as the Citizens Christmas Parade, including the road closures as proposed by the applicant.

Recommended Motion:

To approve application 202000999, a minor special event known as the Citizens Christmas Parade, including the road closures as proposed by the applicant.