

CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, OCTOBER 20, 2020 – 7:00 PM



MINUTES

Invocation & Pledge of Allegiance to the Flag

The invocation was given by Mr. Bob Page followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT: Mayor Van Royal, Vice Mayor Ed Gaw (present via phone), Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

STAFF MEMBERS PRESENT: L.J. Arnold, III, City Attorney (present via phone), Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

No comments

PUBLIC HEARINGS

1. Second and Final Public Hearing and approval of Ordinance No. O-14-2020 for the revision of the Building Fee permitting schedule

City Attorney Arnold read Ordinance No. O-14-2020 by title.

Development Services Director, Michael Daniels briefly explains the Ordinance.

Mayor Royal opens the public hearing.

Following no public comment, the public hearing is closed.

Motion to approve Ordinance No. O-14-2020 amending City Code Chapter 14 Entitled Building and Building Regulations to revise the City's current building permit fee schedule.

Motion made by Council Member Kelley, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Motion to approve Consent Agenda Items 1 through 8.**Motion made by Council Member Butler, Seconded by Council Member Kelley.****Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

1. City Council approval to write off bad debts at September 30, 2020 in the amount of \$25,070.36 for a 12-month period ending September 30, 2019 for electric, water, wastewater, solid waste and stormwater.
2. City Council approval for funding in the amount of \$80,513.00 to Essential Painting Incorporated for tank painting at all water and wastewater facilities, piggybacking on University of Florida Bid # 20B334 for wastewater facility painting.
3. City Council approval of Pay Request #1 / Final Payment in the amount of \$154,622.00 to Sawcross Inc. for modifications to the Harbor Road Wastewater Treatment Facility biosolids system.
4. City Council approval to declare items listed on Exhibit "A" as surplus and to process accordingly.
5. City Council approves award of bid for the annual contract to provide mowing, litter removal and edging of City Right-of-ways and Ponds in the amount of \$140,743.20 per year with Southland Specialties, Inc.
6. City Council approval of Minutes from 9/29/2020, 10/06/2020 Special Sessions and 10/06/2020 Regular Session.
7. City Council approval of, and authorization for the Mayor to execute, Disbursement Request # 6, which includes Mittauer Invoice # 20421 in the amount of \$15,000.00 (HRWWTF Ground Storage Tank #3 Design (which is already paid)), Mittauer Invoice # 20422 in the amount of \$12,500.00 (Water System Improvements (which is already paid)) and Mittauer Invoice # 20423 in the amount of \$12,500.00 (Magnolia Point Cul-de-sac Pressure Improvement (which is already paid)) for a total amount of \$40,000.00, for the Design Loan Agreement with the Florida Department of Environmental Protection (FDEP), Drinking Water, State Revolving Fund (SRF), Loan DW 100102 for \$356,800.00 for the design of capital improvements to the City's Water System
8. City Council approval to pay Application #2 to KBT Contracting Corp in the amount of \$87,756.03 for the new library building.

COUNCIL BUSINESS

1. Discussion and possible authorization of the Citizens Advisory Committee Structure
City Manager, Steve Kennedy speaks to the Council concerning the development of a Citizens Advisory Council and the memo that was sent to the Council with some updated information the Council had requested.
Council discussion follows.

Motion to approve the City Managers recommendations for the Citizens Advisory Committee.

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

- 2. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports. The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

Executive Assistant, Kimberly Thomas speaks to the Council concerning residents wanting to have a community organized golf cart parade on December 5, 2020.

Council discussion follows

Emergency Motion to allow the planning and coordination of a golf cart parade by residents of Green Cove Springs on December 5, 2020.

Motion made by Council Member Johnson, Seconded by Council Member Kelley.

Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley

- 3. City Council Reports and/or Correspondence. The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 7:57 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

B. Van Royal, Mayor

Attest:

Erin West, City Clerk