



City of Green Cove Springs

(904) 297-7500
Florida Relay – Dial 7-1-1

321 Walnut Street

Green Cove Springs, FL 32043
www.greencovesprings.com

MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: November 2, 2020
Subject: Monthly Planning, Code Enforcement and Building Report for October, 2020

PLANNING

In October, Paramount Industries Inc opened an administrative construction office at 439 North St Suite D. Total Business Tax Revenue for October was \$5,537.50.

During the month of October, Staff worked on:

- Special Event applications
- Community meeting for medical facility at 1050 N Orange Ave
- Special Exception Amendment for a duplex at 1096/1098 North St
- Site Plan and Variance review for 409 N Palmetto Ave
- Lot Split for 569 Gum St
- Document dispositioning and scanning with ImageStoreHouse
- Configuration of new permit / project tracking software, SmartGov

Revenues for Planning related fees for October were \$1,262.70.

CODE ENFORCEMENT

In October, there were 7 new Code Enforcement complaints filed. Voluntary compliance was achieved for 3 cases resulting in case closure. The City received \$5,030 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2020-2021, Code Enforcement has collected \$5,030 Code Enforcement fines.

BUILDING

Building permit activity increased from September to October. The total number of building permits issued in October was 50 compared to 44 in September. Permit activity for October 2020 decreased by 22% from October 2019.

Revenues for Building related fees for October were \$53,587.53.

2020 PERMIT SUMMARY	
NEW HOUSES	October
MAGNOLIA POINT:	0
MAGNOLIA WEST:	0
CORE CITY:	6
CONDOS:	0
COMMERCIAL ACTIVITY	October
BUILDING (NEW)	1
OTHER PERMIT ACTIVITY	October
ADDITION - COMMERCIAL	0
ADDITION - RESIDENTIAL	3
REMODEL - COMMERCIAL	0
REMODEL - RESIDENTIAL	0
SCREEN ROOMS:	0
SHIP PROGRAM:	0
SIGNS:	0
POOLS:	0
RE-ROOFING:	18
GARAGE/SHED:	0
OTHER PERMITS:	22
TOTAL PERMITS ISSUED	50

MONTHLY PERMIT ACTIVITY

