



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council, Regular Session **MEETING DATE:** April 15th, 2025  
**FROM:** Greg Bauer, Assistant Public Works Director  
**SUBJECT:** Approval of purchase order to Assurance Electric in the amount of \$50,625.20 to repair the City Pier electrical infrastructure.

### BACKGROUND

Hurricanes Helene and Milton impacted Florida in October of 2024. The City pier was significantly damaged by a derelict vessel and storm surge. The railing was repaired, and the lights were made usable for safety and to make the pier usable for the public. The proposed repair will harden the current conditions and provide reliable electrical service for the pier. The proposed repair will complete the electrical repairs for the City pier, as well. Staff has had the pier assessed by FEMA in order to recoup some money for the damage. To ensure the City will obtain the required repairs and the contractors were all quoting the same requirement, staff solicited quotes. This included site visits with staff for question and answers sessions. Staff has conducted proper due diligence and have found the best and most cost-efficient solution. The repairs were not budgeted.

The low quote is \$50,625.20 from Assurance Electric. Staff is requesting Council authorize this purchase without going through the formal purchasing process. The Council has this authority as allowed in Chapter 5 of the City Purchasing Policies as follows:

“Unless otherwise required by general law or ordinance, the City Council is not required to comply with Chapter 4 and Chapter 5 and may authorize any purchase or enter into any contract for construction of any facility when the circumstances are such as to render notice and bidding impractical or unlikely to produce valid or cost effective bids, as judged by the City Council and approved by separate action thereof based upon the best interest of the City.”

It is staff’s opinion that a formal bid process is likely to result in a higher low quote, satisfying the “impractical...to produce...cost effective bids” stipulation in this exception. Staff has received three written quotes on this project and is comfortable that accepting the low quote of \$50,625.20 is in the best interest of the City. All three quotes are attached for your reference.

### FISCAL IMPACT

\$50,625.20 -001-3072-5006300

### RECOMMENDATION

Approval of purchase order to Assurance Electric in the amount of \$50,625.20 to repair the City Pier electrical infrastructure.