

CITY OF GREEN COVE SPRINGS COMMUNITY REDEVELOPMENT AGENCY

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
THURSDAY, JANUARY 12, 2023 – 11:00 AM



MINUTES

The meeting was called to order by Chairman Timberlake at 11:00a.m.

Roll Call-

Members Present: Commissioner Heather Boucher, Commissioner Kristen Burke, Commissioner Van Royal, Commissioner Andrea Vallencourt, Chair Mitch Timberlake, City Attorney Jim Arnold, City Manager Steve Kennedy, Planning Director Michael Daniels, Assistant City Manager Mike Null

ACTION ITEMS

1. Review of the CRA Redevelopment Plan.

Michael Daniels presented the update from November's meeting. He introduced the CRA Ordinance that was presented to the City County on December 13th. The City Council approved the ordinance and the CRA can now move forward. This approval limits the CRA to the appointments of the members of the CRA and the adoption of the Redevelopment Plan. All other aspects of the CRA will be on hold pending the final approval of the Redevelopment Plan by the City Council and the County Commission. Once that is approved, the CRA will officially begin with the base year starting 2023. City Council should be reviewing at the 2nd February meeting or 1st March meeting for final adoption. An updated version of the plan was submitted to the CRA. Mr. Daniels then gave a brief overview of the ten objectives of the CRA and then turned it over to the CRA for discussion and questions.

Motion was made for the adoption of CRA Redevelopment Plan.

Motion made by: Commissioner Royal, Seconded by Commissioner Burke.

Voting Yea: Commissioner Heather Boucher, Commissioner Kristen Burke, Commissioner Van Royal, Commissioner Andrea Vallencourt, Chair Mitch Timberlake

Motion Passed 5-0

2. Review of the CRA Interlocal Agreement.

Michael Daniels presented the overview of the CRA Interlocal Agreement setting the terms of the CRA which must be agreed to by the City and the County. The Redevelopment Plan and any amendments made to the Redevelopment Plan must be approved by the City and the County. The City and the County shall annual deposit 95% of an amount based on the calculation of increment using the City's millage in that year into the CRA trust fund. Monies in the CRA will be used for CRA projects as part of the plan. The CRA may sell bonds and execute notes, as deemed necessary by the CRA for redevelopment purposes. Mr. Daniels opened the floor to discussion and questions.

Motion was made for approval of the CRA Interlocal Agreement.

Motion made by: Commissioner Royal, Seconded by Commissioner Boucher

Voting Yea: Commissioner Heather Boucher, Commissioner Kristen Burke, Commissioner Van Royal, Commissioner Andrea Vallencourt, Chair Mitch Timberlake

Motion Passed 5-0

Attorney Arnold clarified that this was a tentative approval as the Board of County Commissioners may have changes or suggestions.

APPROVAL OF MINUTES

Review and approval of the November 17, 2022 minutes.

Motion to approve the minutes from the November 17, 2022 Community Redevelopment Agency meeting.

Motion made by Commissioner Burke, Seconded by Commissioner Vallencourt.

Voting Yea: Commissioner Heather Boucher, Commissioner Kristen Burke, Commissioner Van Royal, Commissioner Andrea Vallencourt, Chair Mitch Timberlake

Motion Passed 5-0

ADDITIONAL ITEMS

Commissioner Timberlake requested to add an agenda item for the next meeting that each member discuss their roles and what they see as their vision for the redevelopment process.

Further discussion was made with City Manager Kennedy and Agency Members about the timing of the next meeting.

NEXT MEETING: May 25, 2023 at 2:00p.m.

The meeting was adjourned at 11:18am.

CITY OF GREEN COVE SPRINGS, FLORIDA

Roy M. Timberlake, Jr., Chairman

Attest:

Lilly Delvecchio, Development Services Rep.