

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, DECEMBER 08, 2020 – 7:00 PM



---

## MINUTES

---

### **Invocation & Pledge of Allegiance to the Flag**

The invocation was given by Pastor Patrick Martin from Russell Baptist Church followed by the Pledge of Allegiance to the Flag of the United States of America.

### **Roll Call**

**COUNCIL MEMBERS PRESENT:** Mayor Van Royal, Vice Mayor Ed Gaw, Council Member Connie Butler, Council Member Matt Johnson, Council Member Steven Kelley

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Kimberly Thomas, Executive Assistant to the City Manager

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

**No comments**

### **AWARDS & RECOGNITION**

1. Proclamation – Zeta Phi Beta Sorority

**Motion to approve the Zeta Phi Beta Sorority Proclamation.**

**Motion made by Council Member Kelley, Seconded by Council Member Butler.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

Mayor Royal reads and presents the Proclamation to the Zeta Phi Beta Sorority.

2. Recognition - Boy Scout Troop 577

Mayor Royal recognized Boy Scout Troop 577 for the project on cleaning a citizen's yard and making it accessible for emergency vehicles.

Mr. Richard Knoff explains the project the troop completed.

Cody Fayette, John Bishop IV, Shane Dobbins, Evan Crook, Tyler Crook, Richard Knoff, Bryan Crook, Travis Dobbins

### **PUBLIC HEARINGS**

3. Second and Final Reading of Ordinance No. O-11-2020, an Ordinance modifying Water Rates - Fiscal Year (FY) 2021. *Mike Null*

City Attorney Arnold read Ordinance No. O-11-2020 by title.

Assistant City Manager, Mike Null briefly explains the Ordinance.

Mayor Royal opens the public hearing.  
Following no public comment, the public hearing is closed.  
Council discussion follows.

**Motion to approve Ordinance No. O-11-2020 on second and final reading.  
Motion made by Council Member Kelley, Seconded by Council Member Johnson.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

4. Second and Final Reading of Ordinance No. O-12-2020, an Ordinance modifying Wastewater Rates – Fiscal Year (FY) 2021. *Mike Null*

City Attorney Arnold read Ordinance No. O-12-2020 by title.  
Assistant City Manager, Mike Null briefly explains the Ordinance.  
Mayor Royal opens the public hearing.  
Following no public comment, the public hearing is closed.  
Council discussion follows.

**Motion to approve Ordinance No. O-12-2020 on second and final reading.  
Motion made by Council Member Kelley, Seconded by Council Member Butler.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

5. First Reading of Ordinance No. O-15-2020 Amendment regarding Condominium and Townhouse Requirements and requiring approval of a Special Exception for Multifamily Dwellings in excess of 35' in height in the R-3 High Density Residential Zoning District *Michael Daniels*

City Attorney Arnold read Ordinance No. O-15-2020 by title.  
Development Services Director, Michael Daniels briefly explains the Ordinance.  
Mayor Royal opens the public hearing.  
Pat Sickles Garlinghouse 103 S. Magnolia Ave, GCS advises she is concerned with the height restriction.  
Following no further public comment, the public hearing is closed.  
Council discussion follows.

**Motion to approve on first reading Ordinance No. O-15-2020 amending City Code Chapter 117, Article I and II as to form and legality.  
Motion made by Council Member Johnson, Seconded by Council Member Kelley.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

---

## CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Mayor Royal pulls Consent Agenda Item 23.

**Motion to approve Consent Agenda Items 6 through 23 minus Item 23.**

**Motion made by Council Member Butler, Seconded by Council Member Kelley.**

**Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

6. City council approval of three Police Vehicles for the 2021 fiscal year. *Derek Asdot*
7. City Council approval of, and authorization for the Mayor to execute, Disbursement Request #7 in the amount of \$6,625.00 to the Design Loan Agreement for the Florida Department of Environmental Protection (FDEP), Drinking Water State Revolving Fund (SRF) Loan Application DW 100102 for \$356,800.00, for the design of capital improvements to the City's Water System *Scott Schultz*
8. City Council approval of Purchase Order for Building Inspection and Plan Review Services with Charles Abbott and Associates *Michael Daniels*
9. City Council approval for funding to Cummins Southeast in the amount of \$30,675.90 for purchase of a generator for Lift Station #3, utilizing Sourcewell Cooperative Bid ID# 103544. This is part of the HMGP Project # 4337-294-R, from which we have received an advance payment of \$23,006.92 (75%) *Scott Schultz*
10. City council approval of Evidence Custodian and Administrative Commander attending PEAFF Conference. *Derek Asdot*
11. City Council approval of funding in the amount of \$25,814.09 to Anixter and \$27,575.38 to AWG for electric material inventory for operating and capital projects. *Scott Schultz*
12. City Council Approval of Task Order # 1-20-400 to Toco Engineering, LLC in the amount of \$52,000.00 for Professional Engineering services agreement to Design, Permit and Supply Drawings for construction of the West St drainage basin project from Walnut St to MLK holding pond. *Steve Thomas*
13. City Council approval for funding to Cummins Southeast in the amount of \$31,795.19 for purchase of a generator for Lift Station #6, utilizing Sourcewell Cooperative Bid ID# 103544. This is part of the HMGP Project # 4337-215-R, from which we have received an advance payment of \$23,846.39 (75%) *Scott Schultz*
14. City Council approval of the Unaudited FY 2020 Revenues and Expenditures Report and the Quarterly Investment Report for the period ending September 30, 2020.

- 
15. City Council approval of Contractors Pay Request #5 in the amount of \$23,402.16 to Jax Utilities Management for Bid Award LC 2020-07, US 17 / SR 16 Force Main Modifications in the amount of \$412,915.00. **Scott Schultz**
  16. Award of Bid LC 2020-17 Chapman Substation Construction to Terry's Electric in the amount of \$879,086. **Mike Null**
  17. Award of Bid LC 2020-18 Chapman Substation Relay Panels to Keystone Electrical MFG in the amount of \$188,908.50. **Mike Null**
  18. City Council approval of Pay Application #4 to KBT Contracting Corp in the amount of \$12,287.07 for the ASACC Library Building project. **Steve Thomas**
  19. City Council approval of Pay Request #4 in the amount of \$243,001.40 to General Underground for Bid Award LC 2020-06, Reynolds Water System Improvements in the amount of \$685,724.00 (Base Bid), and Alternate #1 (water & sewer extension to MOBRO) in the amount of \$314,275.00 for a total amount of \$1,000,449.00. **Scott Schultz**
  20. Council approval to purchase a dual voltage, 2,000 kVA, 480/277 volt transformer for spare stock from Gresco in the amount of \$26,800. **Mike Null**
  21. Council approval of Pay Application #1 from IRBY Construction in the amount of \$164,955.60 for the Chapman Third Feed Reconductor project which has a total contract amount of \$549,852.00. **Mike Null**
  22. City Council approved a Change order # 2 to KBT Contracting Corp on September 15,2020 to build out the Classroom area at Augusta Savage Arts and Community Center for the food bank in the total amount of \$148,100.00. Attached is pay # 2 for your approval in the amount of \$13,015.12. **Steve Thomas**
  23. City Council approval of Change Order #2 in the amount of \$400,000.00 (includes \$20,426.00 contingency / permitting) for water and sewer force main extension County Road 209 South, to General Underground, under Bid Award LC 2020-06, Reynolds Water System Improvements in the amount of \$685,724.00 (Base Bid), Alternate #1 (water & sewer extension to MOBRO) in the amount of \$314,275.00, Change Order #1 (Cove Subdivision services replacement) in the amount of \$60,245 and this Change Order #2 in the amount of \$400,000.00 for a total amount of \$1,460,244.00. **Scott Schultz**

Mayor Royal advises he pulled Item 23 to recuse himself due to conflict purposes.

**Motion to approve Consent Agenda Item 23.**

**Motion made by Council Member Johnson, Seconded by Council Member Butler.**

**Voting Yea: Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

**Voting Abstaining: Mayor Royal**

## COUNCIL BUSINESS

24. FMPA - December 2020 **Bob Page**

Mr. Page gave an overview of December and discussion followed

25. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.

City Manager, Steve Kennedy updates the Council on the CARES Act Money. Needing approval of the updated CARES Act list.  
Council discussion follows.

**Emergency motion to approve the presented CARES Act list as of 12/8/2020.  
Motion made by Council Member Kelley, Seconded by Council Member Butler.  
Voting Yea: Mayor Royal, Vice Mayor Gaw, Council Member Butler, Council Member Johnson, Council Member Kelley**

26. City Council Reports and/or Correspondence.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 8:45 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

---

B. Van Royal, Mayor

Attest:

---

Erin West, City Clerk