



City of Green Cove Springs

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MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: December 1, 2020
Subject: Monthly Planning, Code Enforcement and Building Report for November, 2020

PLANNING

In November, The Beauty Bar, a new salon, began preparations to open at 320 Ferris St. Total Business Tax Revenue for November was \$915.

During the month of November, Staff worked on:

- Special Event application for Citizens Christmas Parade
- Special Exception Application for an accessory building taller than 12' at 1514 Thomas St
- Revised Site Plan for the Harbor Road Wastewater Treatment Facility
- Mural application for 26 N Orange Ave
- Document dispositioning and scanning with ImageStoreHouse
- Configuration of new permit / project tracking software, SmartGov

Revenues for Planning related fees for November were \$1,475.00.

CODE ENFORCEMENT

In November, there were 10 new Code Enforcement complaints filed. Voluntary compliance was achieved for 5 cases resulting in case closure. The City received \$30 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2020-2021, Code Enforcement has collected \$5,060 Code Enforcement fines.

BUILDING

Building permit activity decreased from October to November. The total number of building permits issued in November was 48 compared to 50 in October. Permit activity for November 2020 decreased by 37% from November 2019.

Revenues for Building related fees for November were \$28,836.

2020 PERMIT SUMMARY

NEW HOUSES	November
MAGNOLIA POINT:	0
MAGNOLIA WEST:	0
CORE CITY:	4
CONDOS:	0
COMMERCIAL ACTIVITY	November
BUILDING (NEW)	0
OTHER PERMIT ACTIVITY	November
ADDITION - COMMERCIAL	0
ADDITION - RESIDENTIAL	6
REMODEL - COMMERCIAL	0
REMODEL - RESIDENTIAL	0
SCREEN ROOMS:	0
SHIP PROGRAM:	0
SIGNS:	2
POOLS:	0
RE-ROOFING:	9
GARAGE/SHED:	0
OTHER PERMITS:	27
TOTAL PERMITS ISSUED	48

MONTHLY PERMIT ACTIVITY

