



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

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**TO:** City Council Regular Session **MEETING DATE:** April 06, 2021  
**FROM:** Andy Yeager, Director of Electric Utilities  
**SUBJECT:** Council approval to purchase twenty-three (23) dual-voltage pole mounted transformers from Tri-State in the amount of \$34,794.00 for the US 17 Voltage Conversion Project.  
*Andy Yeager*

### BACKGROUND

Staff is seeking approval to purchase twenty-three (23) pole-mounted transformers for the US 17 Voltage Conversion Project. This is the last leg of the DEO Grant project to provide additional capacity to the industrial area on CR-315, north of the City Limits. Staff solicited quotes from Gresco, Tri-State and Emerald Transformers. Tri-State provided the lowest quote at \$34,794. Gresco was next at \$35,089. Emerald Transformers submitted an incomplete quote. Staff recommends approval of a purchase order to Tri-State in the amount of \$34,794.00.

Staff requests that City Council approve the issuance of this purchase order outside of the formal purchase process, which requires formal bids for purchases over \$25,000, as allowed in Chapter 5 of the City Purchasing Policies and Procedures Manual – 2019. The justification for this is because “to render notice and bidding [would be] impractical or unlikely to produce valid or cost effective bids, as judged by the City Council and approved by separate action thereof based upon the best interest of the City.”

### FISCAL IMPACT

**\$34,794.00 to be funded by the DEO grant.**

### RECOMMENDATION

Approved the purchase of twenty-three (23) dual-voltage pole mounted transformers from Tri-State in the amount of \$34,794.00 for the US 17 Voltage Conversion Project.