

## Disbursement Request Package

State Revolving Fund Programs

1. Project Sponsor City of Green Cove Springs, Florida
2. Project Number DW100102
3. Disbursement Request Number 11
4. Invoice Period 1/30/2021 through 2/26/2021
5. Type of Request:    Partial                Final
6. Federal Employer Identification Number 59-6000328
7. Mail        EFT        Send Remittance to:

(This must match an address setup in MyFloridaMarketPlace.com as the Vendor address).

Wells Fargo Bank N.A. Account#: 2000007820388 | ABA#: 121000248

Account Name: City of Green Cove Springs Utility Fund Savings

City Address: 321 Walnut Street, Green Cove Springs, FL 32043

### Disbursement Details

(Rounded to the nearest dollar)

	Amount This Request	Total Cumulative
1. Planning and Specialized Studies (attach invoices)	\$	\$
2. Design (attach invoices)	\$ 24,500.00	\$ 248,600.00
3. Construction and Demolition (attach pay estimates)	\$	\$
4. Technical Services during Construction (attach invoices)	\$	\$
5. <u>Other (must be specified in agreement)</u>	\$	\$
6. _____	\$	\$
7. Total cumulative to date		\$ 248,600.00
8.. Disbursements previously requested		\$( 224,100.00 )
9. Amount requested for disbursement	\$ 24,500.00	\$ 24,500.00
	(Total of lines 1 through 6)	(Line 7 minus Line 8)

**\*\* SUBMIT ONE ORIGINAL COPY OF THIS FORM AND SUPPORTING DOCUMENTATION TO: \*\***

**SRF\_Reporting@dep.state.fl.us**

**Authorized Representative's Certification  
of Disbursement Request and Davis-Bacon Certification**

I, B. Van Royal, Mayor ,  
(name of Authorized Representative designated in the agreement)

on behalf of City of Green Cove Springs, Florida , do hereby certify that:  
(name of Project Sponsor)

1. The disbursement amount requested on page 1 of this form is for allowable costs for the project described in the agreement.
2. Materials, labor, equipment, and/or services representing costs included in the amount requested have been satisfactorily purchased, performed or received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation which are filed in the Project Sponsor's permanent records.
3. The Project Sponsor is required to pay such costs under the terms and provisions of contracts relating directly to the project, and the Project Sponsor is not in default of any terms or provisions of the contracts.
4. All funds received to date have been applied toward completing the project.
5. All permits and approvals required for the construction which is underway have been obtained.
6. If applicable for construction projects, I certify to the best of my knowledge and belief that the above referenced project complies with Davis-Bacon and Related Acts such that all of the laborers and mechanics employed by contractors and subcontractors during the referenced period on the contractors pay applications submitted with this disbursement request were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents and that all applicable provisions of the Davis-Bacon and Related Acts have been met.

I also certify that interviews and periodic reviews of a representative sample of the weekly payroll data have been performed to verify that contractors and subcontractors are paying the appropriate wage rate.

I understand that falsifying information on this certification may be grounds for termination of the SRF loan agreement.

\_\_\_\_\_  
(Signature of Authorized Representative)

Mayor

\_\_\_\_\_  
(Title)

April 6, 2021

\_\_\_\_\_  
(Date)

Period of Certification:  
1/30/21 through 2/26/21 DEP  
Agreement No. DW100102

MITTAUER &  
 ASSOCIATES, INC.  
 580-1 WELLS ROAD  
 ORANGE PARK, FL 32073  
 904-278-0030



Invoice 21106

**BILL TO**

City of Green Cove Springs  
 321 Walnut Street  
 Green Cove Springs, FL  
 32043  
 Attn: Mike Null

DATE  
 03/02/2021

PLEASE PAY  
**\$24,500.00**

DUE DATE  
 03/22/2021

**M&A PROJECT NO.**

8905-53-1

**DESCRIPTION**

**AMOUNT**

DEP SRF WATER SYSTEM IMPROVEMENTS  
 DESIGN PHASE  
 DEP AGREEMENT NO. DW100102  
 CITY OF GREEN COVE SPRINGS, FLORIDA  
 P.O. NO. 2721879 & P.O. NO. 2722614 (AMENDMENT NO. 1)

Engineering services concerning the DEP SRF Water System Improvements, Design Phase project for the City of Green Cove Springs including preparation of 60% submittal, well testing activities, and coordination with the City during the period ending February 26, 2021.

LUMP SUM CONTRACT AMOUNT: \$196,800.00 + \$56,100.00 (AMENDMENT NO. 1) = \$252,900.00

- Item A. Basic Engineering Services - Design Phase, \$170,300 + \$17,500 = \$187,800
- Item B. Topographic Surveying, \$15,000 + \$26,600 = \$41,600
- Item C. Permitting Services, \$5,000
- Item D. Geotechnical Services, \$3,000 + \$2,000 = \$5,000
- Item E. FDEP SRF Administration Services \$3,500
- Item F. Meetings, included above
- Item G. Specialized Studies, \$10,000

AMOUNT PREVIOUSLY INVOICED: \$64,100.00

**Amount Earned This Period**

24,500.00

Thank you for your business.

TOTAL DUE

**\$24,500.00**

THANK YOU.

**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**REIMBURSEMENT SUMMARY**

<b>Sponsor Name:</b>		<b>City of Green Cove Springs, Florida</b>			<b>Payment Request No.:</b>		<b>11</b>
<b>DEP Agreement No.:</b>		<b>DW100102</b>					
<b>Vendor Name</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Local Share or Other Funding or Amount Not Requested</b>	<b>Requested Amount</b>	<b>Check Number</b>	<b>Category (ie. construction, technical services)</b>
Mittauer & Associates, Inc.	21106	3/2/2021	\$ 24,500.00	\$ -	\$ 24,500.00		Design Services
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
<b>Totals:</b>			<b>\$ 24,500.00</b>	<b>\$ -</b>	<b>\$ 24,500.00</b>		

**Summary of Work**  
**DEP SRF Water System Improvements - Design Phase**  
**DEP Agreement No. DW100102**  
**City of Green Cove Springs, FL**  
**M&A Project Nos. 8905-51-1, 8905-53-1 & 8905-55-1**  
**April 6, 2021**

Summary of work for Green Cove Springs Disbursement Request #11 to accompany Mittauer & Associates Invoice No. 21106, consists of:

Invoice No. 21106 DEP SRF Water System Improvements, Design Phase services included preparation and submittal of 60% design documents, coordination of geotechnical services, well testing activities, and City coordination. Overall, the project services are 35.03% complete.