



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Special Session **MEETING DATE:** October 31, 2024
FROM: Mike Null, Asst. City Manager
SUBJECT: City Council Approval to issue a purchase order to Harbor Marine in the amount of \$31,278.00 to repair damage to the City Pier railing resulting from Hurricane Helene.
Mike Null

BACKGROUND

The city pier was damaged during Hurricane Helene. An insurance adjuster has now been out to review the work and advised that we are clear to proceed with repairs. American Cruise Lines is scheduled to dock on November 24th. ACL needs to know by November 1st if we will not be open, so they can make alternate arrangements.

The FMIT adjuster estimated the repairs of the railing and electric at about \$11,000. We have a \$25,000 deductible for hurricane damage. The repairs will exceed \$25,000, so three things:

1. FMIT advised that we can submit actual costs, and they will reimburse any amount over the \$25,000 deductible.
2. We will submit to FEMA for reimbursement of 75% of the deductible.
3. This leaves \$7,500, of which the state may reimburse half.

In order to facilitate a Nov 24 docking, staff is seeking approval from Council to proceed with the railing repairs. Approval this evening will allow us to open the pier prior to ACL docking. The electric repairs will come after but should not affect re-opening of the pier.

We have solicited three quotes to repair the railing only.

- The first is from Harbor Marine. They constructed the phase I pier extension and wave barrier. Their estimate is \$31,278.00.
- The second is from C&H Marine. They constructed the phase II public safety boat dock. Their estimate is \$38,385.00.
- We sent two requests for quote to Legacy, with no response.

We are requesting approval to move ahead with the Harbor Marine quote of \$31,278.00. Since it is above the \$25,000 formal bid limit, staff is also asking Council to make an exception as allowed in our

Purchasing Manual since “circumstances are such as to render notice and bidding impractical or unlikely to produce valid or cost-effective bids.” Harbor Marine has indicated that they can complete the work within two weeks if given timely approval to begin.

FISCAL IMPACT

Maximum exposure of \$7,500 after FEMA and insurance reimbursements. This is an unbudgeted expense.

RECOMMENDATION

Approve issuance a purchase order to Harbor Marine in the amount of \$31,278.00 to repair damage to the City Pier railing resulting from Hurricane Helene.