



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council **MEETING DATE:** August 19, 2025
FROM: Lyndie Knowles, Development Services Representative
SUBJECT: Review and approval of street closure requests and fee waiver requests for a Major Event, CCFR Paramedicine Recovery & Remembrance. *Ryan Thompson*

BACKGROUND

Clay County Fire Rescue Paramedicine is hosting a Recovery & Remembrance Day in Spring Park. This is a day to celebrate strength, resilience, and hope. The event will honor those that have overcome Opioid Use Disorder, promote awareness, reduce stigma and will stand as a powerful reminder that recovery is real and possible. The event will be held Saturday, September 27, 2025 from 10:00am until 2:00pm. Set up will start at 9:00am.

Requested Road Closures (Site Map Enclosed)

Spring Street east of the public parking lot

Ferris Street at St. Johns Avenue

Requested City Facilities and Services

Date	Request
Saturday, September 27	Facilities: Spring Park as a whole Services: barricades, off-duty officer as required for road closures/roving (3). Public Works employee to open up, clean restrooms, and trash.

The event organizer is requesting all fees be waived, including but not limited:

- Park / Facility reservation fees – Total \$1450 (breakdown below - this would encompass the entire park):
 - o Pool Pavilion - \$150/3hrs x 2 = \$300 (Cleaning fee \$100 waived)
 - o Large Pavilion (5 tables/seats 60) - \$150/3hrs x 2 = \$300 (Cleaning fee \$100 waived)
 - o Gazebo - \$150/3hrs x 2 = \$300 (Cleaning fee \$100 waived)
 - o Small Pavilion (6 tables/seats 40) - \$100/3hrs x 2 = \$200
 - o Large Picnic Shelter (3 tables/seats 20) - \$75/3hrs - \$150
 - o SPS-A (1 table/seats 10) - \$50/3hrs = \$100
 - o SPS-B (1 table/seats 10) - \$50/3hrs = \$100
- Event permitting fees (\$500)

- Off-duty Officer fees (3 officers for 5 hours)

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends to approve the temporary road closures, permitting fees, and park rental fees as described in this report but not the fees for the police officers. The city regularly pays for the services of the Clay County Fire Rescue and we feel those particular fees should not be waived.