

Disbursement Request Package

State Revolving Fund Programs

1. Project Sponsor City of Green Cove Springs, Florida
2. Project Number WW100420/SG100421
3. Disbursement Request Number 21
4. Invoice Period 4/29/2023 through 9/30/2024
5. Type of Request: Partial Final
6. Federal Employer Identification Number 59-6000328
7. Mail EFT Send Remittance to:

(This must match an address setup in MyFloridaMarketPlace.com as the Vendor address).

Wells Fargo Bank N.A. Account#: 2000007820388 | ABA#: 121000248

Account Name: City of Green Cove Springs Utility Fund Savings

City Address: 321 Walnut Street, Green Cove Springs, FL 32043

Disbursement Details

(Rounded to the nearest dollar)

	Amount This Request	Total Cumulative
1. Planning and Specialized Studies (attach invoices)	\$	\$
2. Design (attach invoices)	\$	\$
3. Construction and Demolition (attach pay estimates)	\$ 344,311.19	\$ 11,628,011.91
4. Technical Services during Construction (attach invoices)	\$ 46,000.00	\$ 695,000.00
5. <u>Other (must be specified in agreement)</u>	\$	\$
6. _____	\$	\$
7. Total cumulative to date		\$ 12,323,011.91
8.. Disbursements previously requested		\$(11,932,700.72)
9. Amount requested for disbursement	\$ 390,311.19	\$ 390,311.19
	(Total of lines 1 through 6)	(Line 7 minus Line 8)

**** SUBMIT ONE ORIGINAL COPY OF THIS FORM AND SUPPORTING DOCUMENTATION TO: ****

SRF_Reporting@dep.state.fl.us

**Authorized Representative's Certification
of Disbursement Request and Davis-Bacon Certification**

I, Steven Kelley, Mayor ,
(name of Authorized Representative designated in the agreement)

on behalf of City of Green Cove Springs, Florida , do hereby certify that:
(name of Project Sponsor)

1. The disbursement amount requested on page 1 of this form is for allowable costs for the project described in the agreement.
2. Materials, labor, equipment, and/or services representing costs included in the amount requested have been satisfactorily purchased, performed or received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation which are filed in the Project Sponsor's permanent records.
3. The Project Sponsor is required to pay such costs under the terms and provisions of contracts relating directly to the project, and the Project Sponsor is not in default of any terms or provisions of the contracts.
4. All funds received to date have been applied toward completing the project.
5. All permits and approvals required for the construction which is underway have been obtained.
6. If applicable for construction projects, I certify to the best of my knowledge and belief that the above referenced project complies with Davis-Bacon and Related Acts such that all of the laborers and mechanics employed by contractors and subcontractors during the referenced period on the contractors pay applications submitted with this disbursement request were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents and that all applicable provisions of the Davis-Bacon and Related Acts have been met.

I also certify that interviews and periodic reviews of a representative sample of the weekly payroll data have been performed to verify that contractors and subcontractors are paying the appropriate wage rate.

I understand that falsifying information on this certification may be grounds for termination of the SRF loan agreement.

(Signature of Authorized Representative)

Mayor

(Title)

September 30, 2024

(Date)

Engineer's Certification
of Disbursement Request

I, Jason R. Shepler, P.E. , being the Professional Engineer retained by
(name of Professional Engineer)

City of Green Cove Springs, FL , am responsible for overseeing construction of the
(name of Project Sponsor)
project described in the Agreement and do hereby certify that:

- 1. Equipment, materials, labor, and services represented by the construction invoices have been satisfactorily purchased or received and applied to the project in accordance with construction contract documents filed with and previously approved by the Department of Environmental Protection;
- 2. Payment is in accordance with construction contract provisions;
- 3. Adequate construction supervision is being provided to assure compliance with construction requirements and Florida Administrative Code Rule 62-604.600 (2)(b) or Rule 62-620.630(2)(a) for CWSRF or Florida Administrative Code Rule 62-555.540 (2)(b) or Rule 62-555.520(3) for DWSRF, as appropriate;
- 4. Construction up to the point of this disbursement is in compliance with the contract documents;
- 5. All changes, additions, or deletions to the construction contract(s) have been documented by change order and all change orders have been submitted to the Department; and
- 6. All additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose (since issue of the pertinent Department permit) have been identified in writing to the Department.

Signature of Professional Engineer

Mittauer & Associates, Inc.

Firm or Affiliation

September 30, 2024 58760
(Date) (P.E. Number)

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

REIMBURSEMENT SUMMARY

Sponsor Name:		City of Green Cove Springs			Payment Request No.:		21
DEP Agreement No.:		WW100420/SG100421			Period of Service: April 29, 2023 through September 30, 2024		
Vendor Name	Invoice Number	Invoice Date	Invoice Amount	Local Share or Other Funding or Amount Not Requested	Requested Amount	Check Number	Category: (ie. Construction, Tech. Services, Design, Planning)
Mittauer & Associates, Inc,	23271	5/26/2023	\$ 25,000.00	\$ -	\$ 25,000.00	87797	Technical Services
Mittauer & Associates, Inc,	23348	7/5/2023	\$ 15,000.00	\$ -	\$ 15,000.00	87797	Technical Services
Mittauer & Associates, Inc,	23381	8/1/2023	\$ 6,000.00	\$ -	\$ 6,000.00	87797	Technical Services
Sawcross, Inc.	PA #5	9/30/2024	\$ 344,311.19	\$ -	\$ 344,311.19		Construction
Totals:			\$ 390,311.19	\$ -	\$ 390,311.19		

MITTAUER &
ASSOCIATES, INC.
580-1 WELLS ROAD
ORANGE PARK, FL 32073
904-278-0030



Invoice 23271

BILL TO

City of Green Cove Springs
321 Walnut Street
Green Cove Springs, FL
32043
Attn: Mike Null

DATE
05/26/2023

PLEASE PAY
\$25,000.00

DUE DATE
06/15/2023

M&A PROJECT NO.

8905-56-1

DESCRIPTION

AMOUNT

DEP SRF HARBOR ROAD WWTF EXPANSION, PHASE 2
BIDDING & CONSTRUCTION ADMINISTRATION
DEP AGREEMENT NO. WW100420/SG100421
CITY OF GREEN COVE SPRINGS, FLORIDA
P.O. NO. 2723070

Engineering services concerning the DEP SRF Harbor Road WWTF Expansion, Phase 2, Construction Administration project including FDEP SRF and SJRWMD coordination, attendance at construction conferences, shop drawing review, City coordination, vendor coordination, Davis-Bacon interviews, AIS compliance reviews, and contractor meetings (bi-weekly, conference calls, contract review, etc.) during the period ending May 26, 2023.

LUMP SUM CONTRACT AMOUNT: \$696,500.00

Item A. Administration Services, \$20,000

Item B. Construction Bidding Services, \$8,500

Item C. Construction Administration, \$287,500

Item D. SRF Monitoring Requirements (Davis-Bacon & American Iron-Steel Monitoring),
\$114,500

Item E. Resident Project Representative Services, \$233,500

Item F. Start-up Services & Operation/Maintenance Manual, \$32,500

AMOUNT PREVIOUSLY INVOICED: \$649,000.00

Amount Earned This Period

25,000.00

Thank you for your business.

TOTAL DUE

\$25,000.00

THANK YOU.

MITTAUER &
ASSOCIATES, INC.
580-1 WELLS ROAD
ORANGE PARK, FL 32073
904-278-0030



Invoice 23348

BILL TO

City of Green Cove Springs
321 Walnut Street
Green Cove Springs, FL
32043
Attn: Mike Null

DATE
07/05/2023

PLEASE PAY
\$15,000.00

DUE DATE
07/25/2023

M&A PROJECT NO.

8905-56-1

DESCRIPTION

AMOUNT

DEP SRF HARBOR ROAD WWTF EXPANSION, PHASE 2
BIDDING & CONSTRUCTION ADMINISTRATION
DEP AGREEMENT NO. WW100420/SG100421
CITY OF GREEN COVE SPRINGS, FLORIDA
P.O. NO. 2723070

Engineering services concerning the DEP SRF Harbor Road WWTF Expansion, Phase 2, Construction Administration project including FDEP SRF and SJRWMD coordination, attendance at construction conferences, shop drawing review, City coordination, vendor coordination, Davis-Bacon interviews, AIS compliance reviews, and contractor meetings (bi-weekly, conference calls, contract review, etc.) during the period ending June 30, 2023.

LUMP SUM CONTRACT AMOUNT: \$696,500.00

Item A. Administration Services, \$20,000

Item B. Construction Bidding Services, \$8,500

Item C. Construction Administration, \$287,500

Item D. SRF Monitoring Requirements (Davis-Bacon & American Iron-Steel Monitoring),
\$114,500

Item E. Resident Project Representative Services, \$233,500

Item F. Start-up Services & Operation/Maintenance Manual, \$32,500

AMOUNT PREVIOUSLY INVOICED: \$674,000.00

Amount Earned This Period

15,000.00

Thank you for your business.

TOTAL DUE

\$15,000.00

THANK YOU.

MITTAUER &
ASSOCIATES, INC.
580-1 WELLS ROAD
ORANGE PARK, FL 32073
904-278-0030



Invoice 23381

BILL TO

City of Green Cove Springs
321 Walnut Street
Green Cove Springs, FL
32043
Attn: Mike Null

DATE
08/01/2023

PLEASE PAY
\$6,000.00

DUE DATE
08/21/2023

M&A PROJECT NO.

8905-56-1

DESCRIPTION

AMOUNT

DEP SRF HARBOR ROAD WWTF EXPANSION, PHASE 2
BIDDING & CONSTRUCTION ADMINISTRATION
DEP AGREEMENT NO. WW100420/SG100421
CITY OF GREEN COVE SPRINGS, FLORIDA
P.O. NO. 2723070

Engineering services concerning the DEP SRF Harbor Road WWTF Expansion, Phase 2, Construction Administration project including FDEP SRF and SJRWMD coordination, attendance at construction conferences, shop drawing review, City coordination, vendor coordination, Davis-Bacon interviews, AIS compliance reviews, and contractor meetings (bi-weekly, conference calls, contract review, etc.) during the period ending July 28, 2023.

LUMP SUM CONTRACT AMOUNT: \$696,500.00

Item A. Administration Services, \$20,000

Item B. Construction Bidding Services, \$8,500

Item C. Construction Administration, \$287,500

Item D. SRF Monitoring Requirements (Davis-Bacon & American Iron-Steel Monitoring),
\$114,500

Item E. Resident Project Representative Services, \$233,500

Item F. Start-up Services & Operation/Maintenance Manual, \$32,500

AMOUNT PREVIOUSLY INVOICED: \$689,000.00

Amount Earned This Period

6,000.00

Thank you for your business.

TOTAL DUE

\$6,000.00

THANK YOU.



MITTAUER
& ASSOCIATES, INC.
CONSULTING ENGINEERS &
PROJECT FUNDING SPECIALISTS

35 Years
1989-2024
ENGINEERING
EXCELLENCE

580-1 WELLS ROAD
ORANGE PARK, FL 32073
PHONE: (904) 278-0030
FAX: (904) 278-0840
WWW.MITTAUER.COM

September 30, 2024

VIA EMAIL

Mr. Scott Schultz, Assistant Water Utilities Director
City of Green Cove Springs
321 Walnut Street
Green Cove Springs, FL 32043

RE: Tender Contractor's Pay Request No. 5
DEP SRF Harbor Road WRF Expansion, Ph. 2
SRF Agreement No. WW100420
City of Green Cove Springs, Florida
Mittauer & Associates, Inc. Project No. 8905-56-1

Dear Mr. Schultz:

We have reviewed Pay Request No. 5 from Sawcross, Inc. and find it acceptable. We have, accordingly, indicated our approval and are forwarding an electronic copy to you for approval and payment. This pay request totals \$406,600.00.

Payment of this invoice will exhaust the Tender and Release funding provided by the surety. Thus, funding should be split as follows:

- Payment from Surety Funds = \$ 62,288.81
- Payment from FDEP SRF = \$ 344,311.19

Please do not hesitate to call should you have any questions.

Sincerely yours,
Mittauer & Associates, Inc.

Jason R. Shepler, P.E.
Vice President of Environmental Services

JRS/pj
Enclosure
cc: Sawcross, Inc.

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Green Cove Springs	Owner's Project No.:	
Engineer:	Mittauer & Associates	Engineer's Project No.:	8905-56-1
Contractor:	Sawcross, Inc	Contractor's Project No.:	2406
Project:	DEP SRF Harbor Road WRF Expansion Ph. 2		
Contract:			

Application No.: 5 Application Period: From 09/01/24 to 09/30/24 Application Date: 09/30/24

A Item No.	B Description	C Scheduled Value (\$)	D + E Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			D (D + E) From Previous Application (\$)	E This Period (\$)				
Original Contract								
	General Conditions	1,250,000.00	375,000.00	125,000.00		500,000.00	40%	750,000.00
	Payment & Performance Bonds	60,000.00	60,000.00	-		60,000.00	100%	-
	Project Documentation	2,000.00				-	0%	2,000.00
	Survey and As Built Drawings	15,000.00		2,500.00		2,500.00	17%	12,500.00
	Sitework	500,000.00				-	0%	500,000.00
	Asphalt Paving	400,000.00				-	0%	400,000.00
	Chain Link Fencing	100,000.00	30,000.00	50,000.00		80,000.00	80%	20,000.00
	Concrete	100,000.00	90,000.00	-		90,000.00	90%	10,000.00
	Miscellaneous Metals	150,000.00	75,000.00	20,000.00		95,000.00	63%	55,000.00
	Protective Coatings	150,000.00	120,000.00	15,000.00		135,000.00	90%	15,000.00
	Miscellaneous Specialties	25,000.00				-	0%	25,000.00
	Security System	65,000.00				-	0%	65,000.00
	Vertical Turbine Pumps	30,000.00	7,500.00	20,000.00		27,500.00	92%	2,500.00
	Secondary Clarifier Equipment	500,000.00	500,000.00	-		500,000.00	100%	-
	RAS/WAS Pumps	10,000.00	2,500.00	6,000.00		8,500.00	85%	1,500.00
	In-Plant Pump Station	10,000.00				-	0%	10,000.00
	Chemical Feed System	10,000.00	5,000.00	-		5,000.00	50%	5,000.00
	Disc Filter System	25,000.00				-	0%	25,000.00
	Sample Pumps	15,000.00		10,000.00		10,000.00	67%	5,000.00
	Floating Surface Aerator	20,000.00				-	0%	20,000.00
	Refrigerated Samplers	10,000.00				-	0%	10,000.00
	Influent Structure Davit Crane	20,000.00	20,000.00	-		20,000.00	100%	-
	Screening Dumpsters	10,000.00				-	0%	10,000.00
	Fiberglass Ladders	5,000.00		5,000.00		5,000.00	100%	-
	Eyewash Station	5,000.00		5,000.00		5,000.00	100%	-
	Pre-Engineered Metal Building System	80,000.00	72,000.00	8,000.00		80,000.00	100%	-
	Prestressed Concrete Tanks	130,000.00	130,000.00	-		130,000.00	100%	-
	Precast Concrete Buildings	5,000.00				-	0%	5,000.00
	Pipe, Valves and Fittings	151,219.00	76,000.00	15,000.00		91,000.00	60%	60,219.00
	Chemical Piping	180,000.00	135,000.00	5,000.00		140,000.00	78%	40,000.00
	Plumbing	20,000.00				-	0%	20,000.00
	Electrical	350,000.00	245,000.00	40,000.00		285,000.00	81%	65,000.00
	Instrumentation	60,000.00		25,000.00		25,000.00	42%	35,000.00
	Disk Filter - Spares/Media/CP	65,000.00	65,000.00	-		65,000.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Green Cove Springs	Owner's Project No.:	
Engineer:	Mittauer & Associates	Engineer's Project No.:	8905-56-1
Contractor:	Sawcross, Inc	Contractor's Project No.:	2406
Project:	DEP SRF Harbor Road WRF Expansion Ph. 2		
Contract:			

Application No.: 5 **Application Period:** From 09/01/24 to 09/30/24 **Application Date:** 09/30/24

A	B	C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
	Oxidation Ditch - Equipment Rebuild	105,000.00	100,500.00	4,500.00		105,000.00	100%	-	
	Mechanical Screen - Equipment Rebuild	80,000.00	8,000.00	72,000.00		80,000.00	100%	-	
Original Contract Totals		\$ 4,713,219.00	\$ 2,116,500.00	\$ 428,000.00	\$ -	\$ 2,544,500.00	54%	\$ 2,168,719.00	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Green Cove Springs
 Engineer: Mittauer & Associates
 Contractor: Sawcross, Inc
 Project: DEP SRF Harbor Road WRF Expansion Ph. 2
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: 8905-56-1
 Contractor's Project No.: 2406

Application No.: 5 Application Period: From 09/01/24 to 09/30/24 Application Date: 09/30/24

A	B	C	D	E	F	G	H	I	J	K	L	
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
Change Orders												
					-		-		-		-	
					-		-		-		-	
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					-		-		-		-	
Change Order Totals					\$	-	\$	-	\$	-	\$	-
Original Contract and Change Orders												
Project Totals					\$	-	\$	-	\$	-	\$	-

Summary of Work
DEP SRF Harbor Road WWTF Expansion, Phase 2
Bidding & Construction Phase
DEP Agreement No. WW100420/SG100421
City of Green Cove Springs, FL
M&A Project Nos. 8905-56-1
September 30, 2024

Summary of work for Green Cove Springs Disbursement Request No. 21 to accompany Sawcross, Inc.'s Application for Payment No. 5 as well as Mittauer & Associates Invoice Nos. 23271, 23348, and 23381 consist of:

Construction services included progress toward general conditions, survey and as-built drawings, chain link fencing, miscellaneous metals, protective coatings, vertical turbine pumps, RAS/WAS pumps, sample pumps, fiberglass ladders, eyewash station, pre-engineered metal building system, pipes, valves, fittings, chemical piping, electrical, instrumentation, oxidation ditch equipment rebuild, and mechanical screen equipment rebuild. Overall, construction services by Sawcross, Inc. are 51% complete.

Technical services during construction included FDEP SRF and SJRWMD coordination, attendance at construction conferences, shop drawing review, City coordination, vendor coordination, Davis-Bacon interviews, AIS compliance reviews and contractor meetings (bi-weekly, conference calls, contract review, etc.). Overall, technical services during construction are 99% complete.