



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: Regular Session **MEETING DATE:** 02/16/2021
FROM: Derek Asdot, Chief of Police
SUBJECT: City Council approval of Core I and III – Executive/Administrative Assistant Training in Orlando, FL. *Derek Asdot*

BACKGROUND

Approval of Amanda Upton, assistant to Chief Asdot, attend Florida Police Chief's Core I and III Executive/Administrative Assistant training being held in Orlando, FL from May 3-7, 2021. This training will benefit her day to day work daily. This is to be taken out of training account # 104-2021-5005410.

FISCAL IMPACT

Core I = \$300, III = \$375, Hotel = \$545. Total \$1,220

RECOMMENDATION

City Council approval of Core I and III – Executive/Administrative Assistant Training in Orlando, FL.