



City of Green Cove Springs

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MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: February 1, 2021
Subject: Monthly Planning, Code Enforcement and Building Report for January, 2021

PLANNING

In January, Workout Anytime changed ownership and two new businesses moved into Reynolds Park: Foundation Hammers & Huselton Concrete Pumping. Allegiance Firearms applied for their business tax receipt at 208 N Orange Ave and will be doing renovation work prior to it being issued. Green Cove Liquors finalized the transfer of their business to 26 N Orange Ave. Total Business Tax Revenue for January was \$310.

During the month of January, Staff worked on:

- Special Event application for MVPA Winter Rally & Swap Meet
- Special Exception Application for alcohol for off-site consumption for Green Cove Liquors
- Special Exception for a church at 112 Magnolia Ave
- Revised Site Plan for the Harbor Road Wastewater Treatment Facility
- Annexation and Future Land Use applications for the Gustafson property, 016515-000-00
- Document dispositioning and scanning with ImageStoreHouse
 - Overseeing volunteers helping with the scanning project
- Configuration of new permit / project tracking software, SmartGov

Revenues for Planning related fees for January were \$1,662.50.

CODE ENFORCEMENT

In January, there were 7 new Code Enforcement complaints filed. Voluntary compliance was achieved for 9 cases resulting in case closure. The City received \$30 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2020-2021, Code Enforcement has collected \$5,120 Code Enforcement fines.

BUILDING

Building permit activity decreased from December to January. The total number of building permits issued in January was 32 compared to 63 in December. Permit activity for January 2021 decreased by 54% from January 2020.

Revenues for Building related fees for January were \$24,298.40.

2021 PERMIT SUMMARY	
NEW HOUSES	January
MAGNOLIA POINT:	0
MAGNOLIA WEST:	0
CORE CITY:	6
CONDOS:	0
COMMERCIAL ACTIVITY	January
BUILDING (NEW)	0
OTHER PERMIT ACTIVITY	January
ADDITION - COMMERCIAL	0
ADDITION - RESIDENTIAL	2
REMODEL - COMMERCIAL	0
REMODEL - RESIDENTIAL	0
SCREEN ROOMS:	0
SHIP PROGRAM:	0
SIGNS:	0
POOLS:	0
RE-ROOFING:	9
GARAGE/SHED:	0
OTHER PERMITS:	15
TOTAL PERMITS ISSUED	32

MONTHLY PERMIT ACTIVITY

