



City of Green Cove Springs Florida

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Date: February 25, 2021

From: Michael Daniels, Planning and Zoning Director

To: Amanda Iscrupe, Government Analyst

RE: GIS Project Coordination Meeting

In conformance with the DEO CTPA Grant #PO402 that was signed on 12/9/20 and amended on 1/15/21, the City has completed the 1st Deliverable pursuant to the Grant Agreement. The Project Coordination Meeting for the Online, Interactive GIS System was conducted by the City's Design Consultant on February 22nd at 10:00 am. The City's GIS Design Consultant is the Geographic Technologies Group (GTG) who was procured for their services at the February 16th City Council Meeting. The Signed Professional Services Agreement and Council Agenda is attached.

The Project Coordination Meeting included David Holdstock and Rives Deuterman with GTG and the following representatives from the City and County:

- Police Chief
- City IT Director
- City Planning Director
- City Planning Technician
- City Engineering Technician
- City Public Information Officer
- Assistant City Manager
- Clay County School Board Representative
- Clay County GIS Director
- Clay County Economic Development Council Representative

A summary of the minutes of the meeting are attached. In addition, I have attached GTG's Professional Service Agreement and the City Council agenda from February 16, 2021

Please let me know if you have any questions regarding the provided information.