



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council Regular Session **MEETING DATE:** April 20, 2021
FROM: Mike Null, Assistant City Manager
SUBJECT: Award of RFQ LC 2021-02 for Engineering Services for Water, Wastewater, Drainage, Stormwater, Roadway & Parks

BACKGROUND

Staff advertised an RFQ for qualified engineers to apply for continuing services contracts to handle projects in the public works area. Nine firms responded: Alliant, CHW, CPH, DRMP, Infrastructure Consulting and Engineering, JonesEdmunds, Mittauer, Tocol and WGI. The review team consisted of Mike Null, Assistant City Manager, Scott Schultz, Assistant Water Utilities Director and Greg Bauer, Engineering Technician. Each member scored the proposals independently then the team met together to discuss. Steve Thomas, Assistant Public Works Director, was a member of the team for discussion purposes, but not for scoring. The overall score tabulation is attached for review.

Staff recommends awarding continuing contracts to six (6) of the nine (9) firms: CHW, CPH, JonesEdmunds, Mittauer, Tocol and WGI. A draft professional services agreement is attached. Staff is also requesting approval for the Mayor to sign agreements similar in form with all attachments with each firm. The agreements will be for a one-year term with the option to renew for four (4) additional one-year terms.

FISCAL IMPACT

Task Orders will be issued as needed within the confines of the appropriate annual approved department budgets.

RECOMMENDATION

Award RFQ LC 2021-02 for Engineering Services for Water, Wastewater, Drainage, Stormwater, Roadway & Parks to CHW, CPH, JonesEdmunds, Mittauer, Tocol and WGI; Authorize the Mayor to execute a professional services agreement with each firm.